

Town of Guilford  
Board of Police Commissioners  
MINUTES  
Wednesday, April 17, 2019  
5:30 P.M.  
Community Room – Police Headquarters

Present:

Commissioners:                   Chairman Carlson  
  Commissioner Chello  
  Commissioner Frey  
  Commissioner Welsh

Department Members:       Deputy Chief Hyatt  
  Lucy Krauchick, Clerk of the Board

Public:                               None

Chairman Carlson called the meeting to order at 5:32 P.M.

**1. Approval of Board of Police Commissioners prior meeting minutes**

1.1. Approval of the Board of Police Commissioners meeting minutes of Wednesday, February 20, 2019.

*Motion:                   Upon a motion by Commissioner Welsh, and seconded by Commissioner Frey, the Commission voted to approve the meeting minutes of Wednesday, February 20, 2019 as presented.*

*All in favor:       Carlson, Chello, Frey, Welsh*

*Opposed:       None*

*Abstained:       None*

*Vote unanimous.*

**2. Public Petition and Commentary.**

None.

**3. Traffic.**

3.1. Signage/Traffic Enforcement

3.1.1 2019T4 – Signage request – Clapboard Hill Road.

Deputy Chief Hyatt reviewed information that he received from the Chief of Police and the Town Engineer regarding a signage request on Clapboard Hill Road. Discussion took place.

*Motion: Upon a motion by Commissioner Welsh, and seconded by Commissioner Chello, the Commission voted to approve the addition of two signs on Clapboard Hill Road, between the bridge and Podunk Road, one sign westbound and one sign eastbound.*

*All in favor: Carlson, Chello, Frey, Welsh*

*Opposed: None*

*Abstained: None*

*Vote unanimous.*

### 3.1.2. 2019T5-North Street-Speeding concern.

Commissioner Welsh spoke about the concern received regarding speeding on North Street. Road topography was reviewed. It was agreed that the road will remain status quo and patrol will continue enforcement. Chief Hutchinson will contact the resident regarding the discussion.

### 3.1.3. Whitfield Street Crosswalk-Request for crosswalk.

Deputy Chief Hyatt reported that the Chief of Police and the Town Engineer reviewed the request for a crosswalk on Whitfield Street and discussed their recommendation. Discussion took place regarding the recommendation.

*Motion: Upon a motion by Commissioner Welsh, and seconded by Commissioner Frey, the Commission voted to approve a new crosswalk on Whitfield Street and just south of Water Street as recommended by the Town Engineer.*

*All in favor: Carlson, Chello, Frey, Welsh*

*Opposed: None*

*Abstained: None*

*Vote unanimous.*

## 3.2. Runs/Rides.

### 3.2.1. 2019R7-Lifelinx 5k Road Race for Recovery-“Color Run”

Discussion took place regarding the Lifelinx 5k Road Race for Recovery. It was agreed this event should be presented to the Commission in a timely manner in the future. The event coordinator has been contacted and has agreed. Deputy Hyatt made a recommendation.

*Motion: Upon a motion by Commissioner Welsh, and seconded by Commissioner Chello, the Commission voted to approve the request for the Lifelinx 5k Road Race for Recovery to take place on May 4, 2019 as presented.*

*All in favor: Carlson, Chello, Frey, Welsh*

*Opposed: None*

*Abstained: None*

*Vote unanimous.*

### 3.2.2. 2019R8-Tri-State Trek

Deputy Hyatt reviewed the request for the Tri-State Trek and made a recommendation.

*Motion: Upon a motion by Commissioner Frey, and seconded by Commissioner Chello, the Commission voted to approve the request for the Tri State Trek event to take place on June 22, 2019 as presented.*

*All in favor: Carlson, Chello, Frey, Welsh*

*Opposed: None*

*Abstained: None*

*Vote unanimous.*

## **4. Committee Reports.**

### 4.1. Facilities/Equipment

#### 4.1.1. Body worn cameras.

Deputy Chief Hyatt reported on body worn cameras. Financials were discussed including the purchase of the cameras, mounts and licensing. The Deputy Chief discussed the testing process, the evaluation and the selection of the vendor. Deputy Chief Hyatt requested the consideration of approval for the purchase of the body worn cameras. Discussion took place regarding annual licensure.

*Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Welsh, the Commission voted to approve the purchase of body worn cameras for further action.*

*All in favor: Carlson, Chello, Frey, Welsh*

*Opposed: None*

*Abstained: None*

*Vote unanimous.*

### 4.2. Personnel

#### 4.2.1 Personnel Update.

Discussion took place regarding the new recruits. They have graduated from the Academy and are currently in the department FTO program.

### 4.3. Communications

#### 4.3.1 Communication received-from Robert and Brigitte Knopf

Chairman Carlson read from communication received from Robert and Brigitte Knopf thanking the Department for their service.

#### 4.3.2 Read Across America.

Chairman Carlson acknowledged Deputy Chief Hyatt and Officer O'Connor for their participation in the Read Across America project and all the staff who participated.

#### 4.3.3. Communication form Officer Mastriano to the Board of Police Commissioners.

Chairman Carlson read from a thank you note received from Officer Mastriano to the Commissioners.

#### 4.3.4. Communication from Trumbull Police Department-Lieutenant Bernier.

Chairman Carlson acknowledged a letter received by Chief Hutchinson thanking him for Lieutenant Bernier's participation as a panelist for an open detective position.

### 4.4. Budget

#### 4.4.1. Budget report FY18/19

Deputy Chief Hyatt discussed the current budget which is in good order.

#### 4.4.2. Budget report FY19/20

Deputy Chief Hyatt reported that the Town Budget passed for fiscal year 2019/2020.

## 5. Monthly Reports

Deputy Chief Hyatt entertained questions on the monthly reports. Commission Welsh asked for clarification on motor vehicle stops. Discussion took place. It was agreed numbers are up on motor vehicle stops because the Department is at full staff.

## 6. Old Business

None.

## 7. New Business

None.

## 8. Police Personnel Comments

None.

## 9. Executive Session

None.

*Motion: Upon a motion by Commissioner Frey, and seconded by Commissioner Chello, the Commission voted to adjourn the meeting at 6:05 P.M.*

Chairman Carlson adjourned the meeting at 6:05 P.M.

Respectfully submitted,

*Lucy Krauchick*

Lucy Krauchick  
Clerk of the Board