

**Town of Guilford  
Board of Police Commissioners  
Approved Minutes  
Wednesday, April 15, 2015  
5:30 p.m.  
Police Headquarters**

Present: Commissioners: Chairman Hedberg, Commissioners Carlson, Trotta, Chello

Department Members: Chief Hutchinson, Deputy Chief Dunn, Lucy Krauchick, Clerk, Lieutenant Robinson, Sergeants Renchy, Dube, Bernier and Brooks-Coppola, Detective Fasulo, Officer O'Connor, Mrs. Weady.

Other Dept. Members: Thomas Terribile, Retired Chief of Police  
Mrs. Bucko, Retired Records Clerk

Selectman: Honorable Joseph Mazza, First Selectman

Other: Family and Friends of Deputy Chief John E. Dunn  
Mr. Limauro, Mr. Jowett, Mrs. Renchy

Public: Mr. David Burke

Call to Order

Chairman Hedberg called the meeting to order at 5:30 p.m.

Chairman Hedberg asked for a motion to add to the Agenda.

*Motion: Upon a motion by Commissioner Trotta, and seconded by Commissioner Carlson, the Commission voted to move Item 4.2.1. Swearing In Deputy Chief of Police-John E. Dunn, up the Agenda to accommodate the audience.*

*In Favor: Hedberg, Carlson, Trotta, Chello*

*Opposed: None*

*Abstained: None*

A formal swearing in ceremony took place promoting John E. Dunn, Deputy Chief of Police. Photographs took place and there was a brief recess for refreshments for ten minutes in the briefing room. The Commission meeting resumed at 5:45 PM.

**1. Approval of Prior Meeting Minutes**

**1.1 Approval of minutes of March 18, 2015 Police Commission meeting.**

*Motion: Upon a motion by Commissioner Trotta, and seconded by Commissioner Chello, the Commission voted to approve the minutes of the March 18, 2015 meeting of the Board of Police Commissioners .*

*In Favor: Hedberg, Carlson, Trotta, Chello*

*Opposed: None*

*Abstained: None*

**1.2 Approval of minutes of March 24, 2015 Police Commission special meeting.**

*Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Trotta, the Commission voted to approve the minutes of March 24, 2015 special meeting of the Board of Police Commissioners.*

*In Favor: Hedberg, Carlson, Trotta, Chello*

*Opposed: None*

*Abstained: None*

**2. Public Petition/Commentary**

Chairman Hedberg opened the floor to Mr. David Burke of 520 Tanner Marsh Road. Mr. Burke addressed the Board of Police Commissioners. He reviewed concerns regarding the intersection of Clapboard Hill Road and Tanner Marsh Road. The traffic island was discussed. A visual of the traffic island was created, by Commissioner Trotta, on the white board for placement clarification of the island (divider).

Chief Hutchinson reported on his understanding of the area which focused on an engineering perspective and he explained the history behind the three-way stop. Mr. Burke offered a response. He requested that the intersection become a four-way stop. The incline was discussed and housing development in the vicinity.

Chief Hutchinson will look into accident history and speak with Mr. Portley, Town Engineer. The Chief will refer the information to the Traffic Subcommittee. Mr. Burke thanked the Commission and left the room.

**3. Traffic**

**3.1 Branford Community Television-Charity Ride. Request for approval.**

*Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Trotta, the Commission voted to approve the usage of the requested roadways for the Tour de Branford charity ride on Sunday, October 4, 2015.*

*In Favor: Hedberg, Carlson, Trotta, Chello*

*Opposed: None*

*Abstained: None*

**3.2 ALS-TDI Tri-State Trek Charity Rode. Request for approval.**

*Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Carlson, the Commission voted to approve the usage of the requested roadways for the ALS Tri-State Trek charity ride on Saturday, June 27, 2015.*

*In Favor: Hedberg, Carlson, Trotta, Chello*

*Opposed: None*

*Abstained: None*

**3.3 Bluff View Road and Route 77.**

Chief Hutchinson received correspondence from Ms. Tina Yerxa of Bluff View Drive expressing her concerns regarding accidents at the intersection of Bluff View Drive and Route 77. The Chief and the Commission discussed the intersection. Commissioner Carlson reviewed the area, the intersection and the traffic situation. She stated she travels the road regularly.

Chief Hutchinson reported that Route 77 is a state road. He will review accident history at the intersection and will refer the concerns, in writing, to the State of Connecticut.

**3.4 Correspondence to Mr. Anderson from the Chief of Police.**

The Commission received the correspondence as informational. No discussion.

**3.5 Correspondence to Mr. McCracken from the Chief of Police.**

The Commission received the correspondence as informational. No discussion.

**3.6 Correspondence to Mr. Walwer from the Chief of Police.**

The Commission received the correspondence as informational. No discussion.

**4. Committee Reports**

**4.1 Facilities**

**4.1.1 HVAC and CCTV updates**

Chief Hutchinson reviewed the progress of the HVAC system and CCTV updates.

**4.2 Personnel**

**4.2.1 Swearing In Deputy Chief of Police-John E. Dunn**

As previously motioned and moved up the Agenda.

*Motion: Upon a motion by Commissioner Carlson, seconded by Commissioner Chello, the Commission voted to table Grievances 2014-15, 2014-16, 2014-17, 2014-18, and 2015-01.*

*In Favor: Hedberg, Carlson, Trotta, Chello*

*Opposed: None*

*Abstained: None*

**4.2.2 Grievance 2014-15 (as tabled)**

The Commission motioned and approved to table Grievance 2014-15.

**4.2.3 Grievance 2014-16 (as tabled)**

The Commission motioned and approved to table Grievance 2014-16.

**4.2.4 Grievance 2014-17 (as tabled)**

The Commission motioned and approved to table Grievance 2014-17.

**4.2.5 Grievance 2014-18 (as tabled)**

The Commission motioned and approved to table Grievance 2014-18.

**4.2.6 Grievance 2015-01**

The Commission motioned and approved to table Grievance 2015-01.

**4.2.7 Grievance 2015-02**

Chief Hutchinson reported on Grievance 2015-02 and discussion followed.

*Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Chello, the Commission voted to deny Grievance 2015-02.*

*In Favor: Hedberg, Carlson, Trotta, Chello*

*Opposed: None*

*Abstained: None*

**4.2.8 Promotions and New Hires.**

Chief Hutchinson explained that testing took place for the positions of Lieutenant and Sergeant. Discussion followed regarding scheduling the interviews. Discussion followed regarding the scheduling of the new hire interviews.

It was agreed that interviews will take place on the following dates.

Lieutenant interviews to be held on Monday, May 4, 2015 beginning at 5:30 PM.

Sergeant interviews will be held on Tuesday, May 5, 2015 beginning at 5:30 PM.

New hire interviews for the position of patrol officer will be held on Tuesday, May 12, 2015 beginning at 5:00 PM.

Discussion followed in reference to the prescreening process for new hires and clarification regarding the procedure took place.

**4.2.9 All personnel memorandum from the Chief of Police.**

This Commission received the correspondence as informational.

**4.2.10 Chief of Police Contract**

The Commission received the contract of the Chief of Police. No discussion.

**4.2.11 Deputy Chief Contract approval.**

*Motion: Upon a motion by Commissioner Carlson, seconded by Commissioner Trotta, the Commission voted to move forward with the contract for the Deputy Chief of Police and to present it to the Board of Selectman for approval.*

*In Favor: Hedberg, Carlson, Trotta, Chello  
Opposed: None  
Abstained: None*

**4.3 Communications**

**4.3.1 Communication from Chief Examiner Liquori to Detective Sergeant Bernier.**

The Commissioners acknowledged receipt of a letter thanking Detective Sergeant Bernier for his participation on an oral board.

*Motion: Upon a motion made by Commissioner Carlson, seconded by Commissioner Chello, the Commission voted to add Item 4.3.2. Communication from Ms. Mufson thanking Officer Morrell.*

*In Favor: Hedberg, Carlson, Trotta, Chello  
Opposed: None  
Abstained: None*

**4.3.2 Communication from Lisa Mufson thanking Officer Morrell.**

The Commissioners acknowledged receipt of electronic communication from Ms. Mufson thanking Officer Morrell.

*Motion: Upon a motion made by Commissioner Carlson, seconded by Commissioner Chello, the Commission voted to add Item 4.3.3. Communication from Mrs. Alberti's Unified Class at Baldwin Middle School.*

*In Favor: Hedberg, Carlson, Trotta, Chello  
Opposed: None  
Abstained: None*

**4.3.3 Communication from Mrs. Alberti's Unified Class at Baldwin Middle School thanking Officer Morell.**

The Commissioners acknowledged several pieces of correspondence from Mrs. Alberti's class Baldwin Middle School thanking Officer Morrell for a recent visit.

**4.4 Budget/Finance**

**4.4.1 2014/2015 Budget Report**

There were no unusual expenses to report. The Chief reviewed salary, overtime and replacement overtime. He will prepare a budget analysis.

**4.4.2 2015/16 Budget**

The referendum will take place on April 21, 2015.

**5. Monthly Reports**

Chief Hutchinson reviewed the monthly reports.

**6. Old Business**

Chief Hutchinson handed out a status sheet that he prepared about grievances. He reviewed the report with the Commissioners.

**7. New Business**

None

**8. Police Personnel Comments**

None

**9. Executive Session**

**None**

*Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Trotta, the Commission voted to adjourn the meeting at 6:45 PM.*

*In Favor: Hedberg, Carlson, Trotta, Chello*

*Opposed: None*

*Abstained: None*

Respectfully submitted,

Lucy Krauchick  
Clerk of the Board