

Town of Guilford
Board of Police Commissioners
Minutes
Wednesday, February 21, 2018
5:30 P.M.
Community Room – Police Headquarters

APPROVED

Present:

Commissioners: Chairman Mikolay
Commissioner Hedberg
Commissioner Chello
Commissioner Frey

Department Members: Chief Hutchinson
Deputy Chief Hyatt
Lucy Krauchick, Clerk of the Board

Public: None

Chairman Mikolay called the meeting to order at 5:30 P.M.

1. Approval of Board of Police Commissioners meeting minutes.

1.1. Approval of the Board of Police Commissioners meeting minutes of Wednesday, January 18, 2018.

Motion: Upon a motion by Commissioner Chello and seconded by Commissioner Frey, the Commission voted to approve the meeting minutes of Wednesday, January 18, 2018 as presented.

All in favor: Mikolay, Chello, Frey,

Opposed: None

Abstained: Hedberg

2. Public Petition/Commentary.

None.

3. Traffic.

3.1. Correspondence received from the State of CT Department of Transportation with the subject of Pedestrian Signing Project on Locally-Owned Roads. (as tabled).

Chief Hutchinson reviewed the status of the State of CT Department of Transportation regarding the pedestrian signing program on locally owned roads. He discussed the consideration of the project. He reported that he met with Mr. Portley, Town Engineer, and the eligible crosswalks were identified.

It was discussed and agreed that the Board of Police Commissioners would support a public hearing on this project which will be brought to the Board of Selectmen for approval.

Motion: Upon a motion by Commissioner Frey and seconded by Commissioner Chello, the Commission voted to support a public hearing on the State of Connecticut Department of Transportation project of Pedestrian Signing on Locally Owned Roads in the Town of Guilford and this proposal will be forwarded to the Board of Selectmen.

All in favor: Mikolay, Hedberg, Chello, Frey

Opposed: None

Abstained: None

3.2. Soundview Road.

Chief Hutchinson reviewed a request regarding Soundview Road. Discussion took place. No action was taken, no motion was made.

3.3. Guilford Safe Street and Pedestrian Task Force.

Chairman Mikolay reported that he has been made aware of the consideration of a Task Force forming in Town. Discussion took place.

4. Committee Reports.

4.1. Facilities/Equipment

4.1.1. Verbal Update.

Deputy Chief Hyatt reviewed the continuing issues regarding the HVAC system in the building and reported on multiple issues. The vendor continues to work on the system in an effort to fix the control system for adequate heating.

4.2. Personnel

4.2.1. Operation "Not in My Town" Awards.

Chief Hutchinson reported on Commendations received for the recent department Operation "Not in My Town". Deputy Chief Hyatt and Lieutenant Bernier received Department Commendations. The Chief congratulated the Commanders for their work. The Chief reported on Unit Citations that were awarded to Department members working this Operation. The Commissioners thanked the Department members for their work.

4.2.2. Service Award-Sergeant Massey.

The Commissioners congratulated Sergeant Massey on his ten (10) years of Service Award.

4.2.3. Personnel Update.

Chief Hutchinson provided an update on personnel. Discussion took place regarding recruitment.

4.3. Communications.

4.3.1. Thank you note received from a young resident by the Department.

A thank you note and drawing was received by the Department from a young resident thanking the uniformed personnel for their service.

4.3.2. Thank you note received from Janet Ainsworth re: Officer McPhillips.

A complimentary thank you note was received regarding Officer McPhillips.

4.4. Budget/Finance.

4.4.1. 2017/2018 Budget.

Chief Hutchinson reviewed the budget line items with the Board of Police Commissioners. He reviewed replacement, overtime and police salaries. The overall budget remains in line.

4.4.2. 2018/2019 Budget.

Chief Hutchinson reviewed the 2018/2019 budget. He discussed adjustments that were made to the budget. Discussion took place.

4. Monthly Reports.

Chief Hutchinson reviewed the monthly reports.

5. Old Business.

None.

6. New Business

Chief Hutchinson spoke about interest in establishing a Human Rights Commission in Town. Discussion took place. Chief Hutchinson will forward the information received to the Board of Police Commissioners.

7. Police Comments.

None.

Motion: Upon a motion by Commissioner Frey and seconded by Commissioner Hedberg, the Commission voted to move out of Public Session and into Executive Session inviting the Chief of Police and Deputy Chief of Police and excusing the Clerk of the Board at 6:00 P.M.

All in favor: Mikolay, Hedberg, Chello, Frey
Opposed: None
Abstained: None

The Clerk of the Board left the room at 6:00 P.M.

Respectfully submitted,

Lucy Krauchick, Clerk of the Board

8. Executive Session.

Motion: Upon a motion by Commissioner Frey and seconded by Commissioner Chello, the Commission voted to move out of Executive Session and into Public Session at 6:20 P.M.

All in favor: Mikolay, Hedberg, Chello, Frey
Opposed: None
Abstained: None

No action was taken, no motions were made in Executive Session.

Motion: Upon a motion by Commissioner Chello and seconded by Commissioner Frey, the Commission voted to adjourn the meeting at 6:21 P.M.

All in favor: Mikolay, Hedberg, Chello, Frey
Opposed: None
Abstained: None

Typist of Executive Session and Motions: Lucy Krauchick, Clerk of the Board