

Town of Guilford
Board of Police Commissioners
Minutes
Wednesday, December 13, 2017
5:30 P.M.
Community Room – Police Headquarters

APPROVED

Present:

Commissioners: Chairman Mikolay
Commissioner Carlson
Commission Hedberg
Commissioner Chello
Commission Frey

Department Members:

Chief Hutchinson
Deputy Chief Hyatt
Mark O'Connor, Union Representative
Joseph Duro, Union Representative
Richard Hudson, Union Member
Lucy Krauchick, Clerk of the Board

Public:

Diane and Mike Barbera
Kelly Rommell, Union Official

Chairman Mikolay called the meeting to order at 5:31 P.M. and welcomed the members of the audience.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to approve the addition to the Agenda under Personnel, Item 4.1.5 Retirement-Officer Ruggiero.

All in favor: Mikolay, Carlson, Hedberg, Chello, Frey

Opposed: None

Abstained: None

1. Approval of Board of Police Commissioners meeting minutes.

1.1. Approval of the Board of Police Commissioners meeting minutes of Wednesday, November 15, 2017.

Motion: Upon a motion by Commissioner Carlson and seconded by Commissioner Chello, the Commission voted to approve the meeting minutes of Wednesday, November 15, 2017 as presented.

All in favor: Mikolay, Carlson, Chello

Opposed: None

Abstained: Hedberg, Frey

1.2. Approval of the Board of Police Commissioners special meeting minutes of Wednesday, October 18, 2017 as tabled.

Motion: Upon a motion by Commissioner Carlson and seconded by Commissioner Frey, the Commission voted to approve the special meeting minutes of Wednesday, October 18, 2017 as presented.

All in favor: Mikolay, Carlson, Hedberg, Chello, Frey

Opposed: None

Abstained: None

1.3. Approval of the Board of Police Commissioners special meeting minutes of Monday, October 23, 2017 as tabled.

Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Carlson, the Commission voted to approve the special meeting minutes of Monday, October 23, 2017 as presented.

All in favor: Mikolay, Carlson, Hedberg

Opposed: None

Abstained: Chello, Frey

2. Public Petition/Commentary.

Chairman Mikolay updated Diane and Mike Barbera regarding a 15 mph sign that has been approved to be reinstalled on Great Hill Road. Chief Hutchinson addressed Mr. and Mrs. Barbera and stated that the process has been underway to resolve this issue and he assured them that all efforts had been made regarding their request.

Chairman Mikolay reported that he has spoken regularly with Diane and Mike Barbera to keep them updated on the progress of the misplaced sign. He assured them that the Board of Police Commissioners are working diligently to resolve this issue. It was agreed that all options have been exercised on the part of the Police Department and the Traffic Authority and it is now up to Public Works to get the sign installed.

Mr. Barbera spoke about Facebook and stated that it is public knowledge who removed the signs on Great Hill Road. Chief Hutchinson suggested that if Mr. and Mrs. Barbera have information on the stolen signs, they can provide that.

Discussion took place. Chairman Mikolay will continue dialogue with Mr. and Mrs. Barbera.

3. Traffic.

3.1. West Lake Avenue and Boston Post Road-request for traffic light.

Chief Hutchinson stated that the town is not the Traffic Authority for the Boston Post Road which is a state road. Chief Hutchinson recommended that the department conduct an accident history study on the intersection and review the results with the Board of Police Commissioners.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to table the request for a traffic light on West Lake Avenue and Boston Post Road until the data is received from the Chief of Police to the Board of Police Commissioners.

All in favor: Mikolay, Carlson, Hedberg, Chello, Frey

Opposed: None

Abstained: None

3.2. Seaside Avenue speeding. Whitfield Street parking.

Chief Hutchinson made recommendations to the Board of Police Commissioners regarding speeding on Seaside Avenue. It was agreed that the department will increase enforcement on Seaside Avenue and deploy electronic speed signs when available.

Whitfield Street parking was discussed. It was agreed that the Board of Police Commissioners will remain in contact with the Whitfield Street traffic study group. No action was taken at this time.

3.3. Peddlers Park-Traffic concerns (No documents).

Chief Hutchinson reviewed traffic concerns at Peddlers Park and a potential parking concern on Peddlers Road regarding a proposed Parks and Recreation project. Mr. Maynard, Director of Parks and Recreation has informed the department of a Frisbee Golf project at the park. There are currently six parking spaces available at Peddlers Park. The Parks and Recreation Department will create twenty spaces to accommodate parking for this development. Discussion took place.

Chief Hutchinson reviewed the concerns of the department if there is heavier use at the park. He reviewed the issues on Peddlers Road and it was agreed that parking on Peddlers Road could become a public safety concern. No parking signs may be required if the project moves forward. Several scenarios were discussed. It was reported that the First Selectman is aware of the Frisbee Golf project. Chief reported that there is a Planning and Zoning meeting next Wednesday and the project is on the Agenda.

Discussion took place and it was agreed this discussion requires more research. No action was taken.

4. Committee Reports.

4.1. Personnel.

4.1.1. Grievance 2017-01 as tabled.

Chairman Mikolay asked the Union Representatives if they wanted to discuss Grievance 2017-01 in Public Session or Executive Session. Ms. Rommell replied that the discussion of Grievance 2017-01 should take place in Executive Session.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to move Grievance 2017-01 as tabled to Executive Session and in the order of the Agenda.

All in favor: Mikolay, Carlson, Hedberg, Chello, Frey

Opposed: None

Abstained: None

4.1.2. Employee Awards.

Chief Hutchinson reviewed four recent employees who received employee department awards. Chairman Mikolay and the Board of Police Commissioners recognized Detective Sergeant Fasulo, Detective Duro, Dispatcher Baur and Officer McCain in appreciation of their work and excellence.

4.1.3. Personnel Update.

Chief Hutchinson reviewed the reports from the Police Academy on the five recruits. Four recruits are expected to graduate on December 21, 2017. There is one recruit expected to graduate in March of 2018. A new recruit will begin the Police Academy on December 29, 2017 and is projected to graduate in June of 2018.

4.1.4. Sergeant Mathew Larsen-Service Award.

Chief Hutchinson reported that Sergeant Mathew Larsen received the departments fifteen years of service award on December 10, 2017. The Board of Police Commissioners congratulated Sergeant Larsen for his service to the Town.

4.2. Communications

4.2.1. Communication from SSILL thanking Sergeant Jakober.

Sergeant Jakober received a thank you note from SSILL for her presentation at Evergreen Woods.

4.2.2. Thank you to the Police Department for helpfulness.

The department received a thank you note.

4.3. Budget/Finance.

4.3.1. Budget 2017/2018.

Chief Hutchinson reviewed the 2017/2018 budget.

4.3.2. Budget Review/Workshop.

Chief Hutchinson began the discussion and reviewed the Department Goals for 2018/2019.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to approve the Department Goals of 2018/2019 as presented by the Chief of Police.

All in favor: Mikolay, Carlson, Hedberg, Chello, Frey
Opposed: None
Abstained: None

Chief Hutchinson reviewed each line item of the 2018/2019 proposed Police Department Budget. Commissioner Carlson asked about the timeline of the draft budget.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to approve the draft of the fiscal year 2018/2018 Police Department budget to be submitted to the Board of Selectmen for their consideration.

All in favor: Mikolay, Carlson, Hedberg, Chello, Frey
Opposed: None
Abstained: None

4.4. Facilities/Equipment.

4.4.1. Waive bid requirement on purchase of three new patrol vehicles, equipment and upfitting and recommend purchase from Crowley Ford/Solis Garage to include trade in of three old patrol vehicles #3, #4, #5.

Chief Hutchinson made recommendations to the Board of Police Commissioners regarding the purchase of three new patrol vehicles, equipment and upfitting. The recommendation is below the price of the state bid.

Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Carlson, the Commission voted to approve the purchase of three new patrol vehicles from Crowley Ford.

All in favor: Mikolay, Carlson, Hedberg, Chello, Frey
Opposed: None
Abstained: None

Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Chello, the Commission voted to approve the equipment and upfitting from Solis Garage the three new patrol vehicles.

All in favor: Mikolay, Carlson, Hedberg, Chello, Frey
Opposed: None
Abstained: None

4.4.2. Taser Replacement.

Chief Hutchinson reviewed the plan for Taser replacement. The current models are antiquated and cannot be supported by AXON (Taser) any longer. Discussion took place regarding the new model tasers. It was agreed that Tasers must be replaced.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Frey, the Commission voted to approve the purchase of Tasers in accordance with the 5 year plan as proposed.

All in favor: Mikolay, Carlson, Hedberg, Chello, Frey

Opposed: None

Abstained: None

5. Monthly Reports.

Chief Hutchinson entertained a discussion.

6. Old Business.

None.

7. New Business.

7.1. Board of Police Commissioners-Election of Officers.

Commission Carlson requested this item be tabled for the January regular meeting. Discussion followed and it was agreed.

Motion: Upon a motion by Commissioners Hedberg, and seconded by Commissioner Frey, the Commission voted to table the Election of Officers for the January 2018 regular meeting and the current Board of Officers will remain in place.

All in favor: Mikolay, Carlson, Hedberg, Chello, Frey

Opposed: None

Abstained: None

7.2. Board of Police Commissioners-Approval of Board of Police Commissioners proposed meeting schedule.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to approve the 2018 Board of Police Commissioners regular meeting schedule as presented.

All in favor: Mikolay, Carlson, Hedberg, Chello, Frey

Opposed: None

Abstained: None

8. Police Comments.

None.

Respectfully submitted,

Lucy Krauchick
Clerk of the Board

9. Executive Session.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to move out of Public Session and into Executive Session inviting Chief Hutchinson, Deputy Chief Hyatt, Detective Duro, Officer O'Connor, Officer Hudson and Kelly Rommell and excusing the public in the audience and Lucy Krauchick, Clerk of the Board at 6:31 P.M.

All in favor: Mikolay, Carlson, Hedberg, Chello, Frey
Opposed: None
Abstained: None

Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Carlson, the Commission voted to move out of Executive Session and back into Public Session at 6:48 P.M.

All in favor: Mikolay, Carlson, Hedberg, Chello, Frey
Opposed: None
Abstained: None

No motions were made, no action was taken in Executive Session.

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Carlson, the Commission voted to deny Grievance 2017-01.

All in favor: Mikolay, Carlson, Hedberg, Chello, Frey
Opposed: None
Abstained: None

Motion: Motion made by Commissioner Hedberg, and seconded by Commissioner Frey, to adjourn the meeting at 6:52 P.M.

All in favor: Mikolay, Carlson, Hedberg, Chello, Frey
Opposed: None
Abstained: None

Typist of Executive Session and Motions: Lucy Krauchick, Clerk of the Board