

Town of Guilford
Board of Police Commissioners
Minutes
Wednesday, October 18, 2017
5:30 P.M.
Community Room – Police Headquarters

Present:

Commissioners: Chairman Mikolay
Commissioner Carlson
Commissioner Hedberg
Commissioner Frey

Department Members: Chief Hutchinson
Deputy Chief Hyatt
Sergeant Jakober
Lucy Krauchick, Clerk of the Board

Public: Thomas Skoczylas, Lynne Skoczylas and Jackson Skoczylas
Joan Kelly

Chairman Mikolay called the meeting to order at 5:30 P.M. Chairman Mikolay welcomed the members of the audience. Chairman Mikolay asked for a motion to add to the Agenda.

Motion: Upon Motion by Commissioner Carlson and seconded by Commissioner Hedberg the Commission voted to add 3.2. Correspondence from Mr. Portley and 4.2.5. Officer Anderson recipient of Certification of Appreciation.

All in favor: Mikolay, Carlson, Hedberg, Frey

Opposed: None

Abstained: None

1. Approval of Board of Police Commissioners meeting minutes.

1.1. Approval of the Board of Police Commissioners meeting minutes of Wednesday, August 16, 2017.

Motion: Upon a motion by Commissioner Carlson and seconded by Commissioner Hedberg the Commission voted to approve the meeting minutes of Wednesday, October 18, 2017 as presented.

All in favor: Mikolay, Carlson, Hedberg, Frey

Opposed: None

Abstained: None

2. Public Petition/Commentary.

Chairman Mikolay welcomed Joan Kelly of Long Hill Road. He reviewed an earlier phone conversation he had with Ms. Kelly. Chairman Mikolay opened the floor to Joan Kelly. She addressed The Commissioners and discussed two Chevron signs that were recently installed on her property at the roadway.

Chairman Mikolay reported on the accident history between New England Road and Flat Meadow Road. It was discussed that recommendations were made by the Town Engineer regarding the signs. These recommendations resulted in the Traffic Authority's decision to erect the signs.

Ms. Kelly responded that, in her opinion, the two signs on her property at the roadway are unnecessary. She asked that one sign be removed. Chief Hutchinson replied that he had discussed the signage installation with Mr. Portley, the Town Engineer and he relied on Mr. Portley's expertise.

The Chief and the Traffic Authority will take Ms. Kelly's discussion under advisement and will look into the matter. Chairman Mikolay asked Ms. Kelly to give the Traffic Authority time to review her concerns.

Motion: Upon a motion by Commissioner Carlson and seconded by Commissioner Hedberg the Commission voted to review the placement and quantity of Chevron signs on Long Hill Road between New England Road and Flat Meadow Road and to consider replacement of one sign.

All in favor: Mikolay, Carlson, Hedberg, Frey

Opposed: None

Abstained: None

Ms. Kelly left the room at 5:40 PM

Motion: Upon a motion by Commissioner Carlson and seconded by Commissioner Hedberg the Commission voted to move 7.1. Citizens Award up the agenda to accommodate the recipient and his family.

All in favor: Mikolay, Carlson, Hedberg, Frey

Opposed: None

Abstained: None

Discussion took place (see 7.1.) and photo opportunity including the Chief of Police, Mr. Skoczylas and his family. The Skoczylas family thanked everyone and they left the room at 5:50 P.M.

3. Traffic.

3.1. Whitfield Street – No parking.

Discussion took place related to a request for additional no parking signs on Whitfield Street (at the driveway of 109 Whitfield Street).

Commissioner Hedberg and Chief Hutchinson indicated that they reviewed the request prior to the meeting. Recommendations were made.

Motion: Upon a motion by Commissioner Carlson and seconded by Commissioner Hedberg the Commission voted no to the addition of no parking signs on Whitfield Street.

All in favor: Mikolay, Carlson, Hedberg, Frey

Opposed: None

Abstained: None

3.2. Correspondence from Mr. Portley, Town Engineer to the Chief of Police.

Correspondence was received to Chief Hutchinson from Mr. Portley, Town Engineer, regarding an early notice of potential bridge replacement located on Saw Mill Road over the West River in Town. The correspondence stated that, if the project is undertaken, the design is forecast to begin in the early part of 2018 with the likelihood of construction in 2019.

4. Committee Reports.

4.1. Personnel.

None.

4.2. Communications.

4.2.1. Communication from South Central Criminal Justice Administration.

A thank you letter to the Police Department for offering Detective Duro's assistance in a recent oral board.

4.2.2. Communication from the Production Coordinator of the Braking Aids Ride.

A thank you letter from the Production Coordinator thanking the department for their cooperation with the recent Braking Aids Ride and a thank you to the Executive Assistant of the Chief of Police for being helpful.

4.2.3. Communication from the North Branford Police Department.

A thank you letter to the department for their help and assistance during a recent fatal plane crash.

4.2.4. Communication from residents regarding an alarm call (FYI).

A thank you note from residents to the department regarding a recent alarm call (FYI).

4.2.5. Officer Anderson-Certification of Appreciation.

Officer Anderson is the recipient of the Certificate of Appreciation from the Umbrella Center for Domestic Violence Services.

4.3. Budget/Finance.

4.3.1. Budget 2017/2018.

Chief Hutchinson reviewed the 2017/2018 fiscal year budget to date with the Board of Police Commissioners and entertained questions. He pointed out an increase in replacement costs although the overall budget looks good.

4.4. Facilities/Equipment.

Deputy Chief Hyatt spoke on an upcoming License Plate Reader (LPR) meeting with the State Police and reviewed the pilot program in conjunction with the State. He discussed a memorandum of understanding and the benefits of this program. It was discussed and agreed that this pilot program would be a good investigative resource tool.

5. Monthly Reports.

Chief Hutchinson entertained questions and there were none.

6. Old Business.

6.1. Discuss and take possible action-Chief of Police contract. May require Executive Session.

Chairman Mikolay stated that the discussion of the contract of the Chief of Police will take place in Executive Session.

7. New Business.

7.1 Citizen Awards.

Chief Hutchinson recognized Thomas Skoczylas for his assistance in apprehending the serial burglary suspect on August 14, 2017 and presented him with a commendation. Chairman Mikolay and the Police Commission commended Mr. Skoczylas for his assistance to the police department.

8. Police Comments.

None.

Motion: Upon a motion by Commissioner Carlson and seconded by Commissioner Hedberg the Commission voted to move out of Public Session and into Executive Session at 6:25 P.M. Excusing the Chief of Police, Deputy Chief of Police and the Clerk of the Board.

All in favor: Mikolay, Carlson, Hedberg, Frey

Opposed: None

Abstained: None

The Chief of Police, Deputy Chief of Police and Clerk of the Board left the room at 6:25 P.M.

9. Executive Session.

Motion: Upon a motion by Commissioner Carlson and seconded by Commissioner Frey the Commission voted to move out of Executive Session and back into Public Session at 6:27 P.M.

*All in favor: Mikolay, Carlson, Hedberg, Frey
Opposed: None
Abstained: None*

Motion: Upon a motion by Commissioner Carlson and seconded by Commissioner Hedberg the Commission voted that in accordance with Article VIII of the Police Chief Agreement expiring on June 30, 2018, the Commission hereby voted to seek an extension of that Agreement.

*All in favor: Mikolay, Carlson, Hedberg, Frey
Opposed: None
Abstained: None*

Motion: Upon a motion by Commissioner Hedberg and seconded by Commissioner Frey the Commission voted to adjourn the meeting at 6:29 P.M.

*All in favor: Mikolay, Carlson, Hedberg, Frey
Opposed: None
Abstained: None*

Meeting adjourned.

Lucy Krauchick, Clerk of the Board
Typist for Executive Session