

Town of Guilford
Board of Police Commissioners
Minutes
Wednesday, March 15, 2017
5:30 P.M.
Community Room – Police Headquarters

APPROVED

Present: Commissioners: Chairman Mikolay
Commissioner Carlson
Commissioner Hedberg
Commissioner Frey
Commissioner Chello

Department Members: Chief Hutchinson
Lucy Krauchick, Clerk of the Board

Call to order.

1. Approval of Board of Police Commissioners meeting minutes.

1.1. Approval of the Board of Police Commissioners meeting minutes of Wednesday, February 15, 2017.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to approve the regular meeting minutes of Wednesday, February 15, 2017 as presented.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

2. Public Petition/Commentary.

None.

Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to add to the Agenda Traffic Items 3.2. Faulkner's 5k Run on May 20, 2017 and Item 3.3. Tri-State Trek on June 24, 2017.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

3. Traffic.

3.1. Closer to Free Ride-Sunday, September 9, 2017.

3.2. Faulkner's 5k Run-Saturday, May 20, 2017.

3.3. Tri-State Trek-Saturday, June 24, 2017.

Upon a motion by Commissioner Carlson, and seconded by Commissioner Chello, the Commission voted to approve Traffic Items 3.1. Closer to Free Ride on Sunday, September 9, 2017 and 3.2. Faulkner's 5k Run on Saturday, May 20, 2017 and 3.3. Tri-State Trek on Saturday, June 24, 2017 as presented.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

4. Committee Reports.

4.1. Personnel.

4.1.1. Employee Service Awards.

The Commissioners congratulated Lt. Provencher, Officer Shove and Dispatcher Terribile on receiving their fifteen years of employee service awards and for their commitment to the department.

4.1.2. Deputy Chief-Contract (May require Executive Session).

It was discussed and agreed to move Item 4.1.2. Deputy Chief Contract to Executive Session.

4.1. Communications.

None.

4.2. Budget/Finance.

4.2.4. Budget 2016/2017.

Chief Hutchinson reviewed the budget with the Board of Police Commissioners. The budget remains in order.

4.2.5. Budget 2017/2018.

Chief Hutchinson reported that he attended the recent budget hearing meeting and discussion took place. The Chief reported no further decreases were made in the police budget at that meeting.

4.3. Facilities/Equipment.

Chief Hutchinson reported on the new NEXGEN system and the system is working well.

5. Monthly Reports.

A review of the monthly reports took place.

6. Old Business.

None.

7. New Business.

Chief Hutchinson reviewed the CALEA reaccreditation Agenda with the Board of Police Commissioners. He stated that the Public Hearing is scheduled for Monday, March 20, 2017 from 5:30 P.M. to 7:00 P.M. at Police Headquarters in the Community Room and encouraged Police Commissioners to attend if possible.

Chief Hutchinson reported that Lt. Bernier worked on a grant for distracted driving. The department was awarded the grant of \$16,000. The monies should be expended by August 2017 for patrol overtime. The Chief commended Lt. Bernier's work on the grant.

8. Police Comments.

None.

Upon a motion by Commissioner Hedberg, seconded by Commissioner Frey, the Commission voted to move out of Public Session and into Executive Session at 5:44 P.M. inviting the Chief of Police and excusing the Clerk of the Board.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

The Clerk of the Board left the room at 5:45 P.M.

Respectfully submitted,

Lucy Krauchick, Clerk of the Board

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Hedberg, the Commission voted to move out of Executive Session and back into Public Session at 5:50 P.M.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello
Opposed: None
Abstained: None

No motions were made, no action was taken in Executive Session.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to approve the contract for the Deputy Chief of Police, Warren Hyatt, and to submit the proposed contract to the Board of Selectmen for approval.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello
Opposed: None
Abstained: None

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Frey, the Commission voted to adjourn the meeting at 5:52 P.M.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello
Opposed: None
Abstained: None

Respectfully submitted by Chief Jeffrey C. Hutchinson, Chief of Police
Typist: Lucy Krauchick, Clerk of the Board