

Town of Guilford
Board of Police Commissioners
Minutes
Wednesday, January 20, 2016
5:30 PM
Police Headquarters, Community Room

Present: Commissioners: P. Martha Carlson, Mike Mikolay, Fred Trotta, Paul Chello
Department Members: Chief Jeffrey Hutchinson, Deputy Chief Dunn,
Lucy Krauchick, Clerk of the Board
Public: Gabriela Garcia-Perez, Andrea Perez, Sergio Garcia-Perez
Chris Anderheggen

Call to order.

Chairman Mikolay called the meeting to order at 5:30 PM.

1. Approval of Board of Police Commissioners meeting minutes.

1.1. Approval of Board of Police Commissioners meeting minutes of Wednesday, December 16, 2015.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Chello, the Commission voted to approve the meeting minutes of Wednesday, December 16, 2015 as presented.

All in favor: Mikolay, Carlson, Trotta, Chello

Opposed: None

Abstained: None

2. Public Petition/Commentary.

The Board of Police Commissioners opened the floor to the public. Mr. Chris Anderheggen introduced himself as a new member of the Guilford community and expressed his interest in sitting on the Board of Police Commissioners. Commissioner Carlson explained the process to Mr. Anderheggen. He remained in attendance.

3. Traffic.

3.1. Vineyard Point Road.

The Chief reviewed the documentation on Vineyard Point Road.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Trotta, the Commission voted to table Item 3.1. Vineyard Point Road with the intent to rectify the issue.

All in favor: Mikolay, Carlson, Trotta, Chello
Opposed: None
Abstained: None

3.2. Speed bump request-Dunk Rock Road.

Chief Hutchinson welcomed Gabriela Garcia-Perez and her family and acknowledged her good work regarding speeding on Dunk Rock Road. Her traffic request originally went to the First Selectman who referred it to the Chief of Police. The Chief explained that Mr. Portely is the Town Engineer and he makes recommendations for traffic calming devices. The Police Department is authorized to handle traffic violations such as speeding.

Chief Hutchinson stated that her request prompted the department to do a traffic study on Dunk Rock Road and he summarized the report. The Chief has forwarded the report to Mr. Portley for his review. The department will continue an increased police presence at Dunk Rock Road. The Chief recommended the speed dolly be installed. The Garcia-Perez family agreed with the recommendation.

Gabriela Garcia-Perez addressed the Board of Police Commissioners and thanked them for their work. She stated that although the report did not show many speeding violations this may be due to the winter season. She said traffic increases during the raspberry picking season for Bishop's Orchards and the hiking season at the West Woods trail with the entrance on Dunk Rock Road. Andrea Perez thanked the Chief and the Board of Police Commissioners.

Chairman Mikolay thanked Gabriela and announced that the First Selectman was so impressed with her correspondence that he and Mr. Portley have already gone to Dunk Rock Road to research the concerns. The Commissioners and the Chiefs agreed the Gabriela did an impressive presentation.

The family left the room.

4. Committee Reports

4.1. Facilities.

None.

4.2. Personnel.

4.2.1. Sergeant Interviews.

Chief Hutchinson reported that Sergeant Steven Renchy will retire at the end of February. He recommended that sergeant interviews be scheduled in February and recommended interviewing the top three candidates from the current promotional list. Discussion followed. The Board of Police Commissioners agreed to conduct the interviews on February 9, 2016.

4.2.2. Sergeant Dube retirement (F.Y.I.).

Chief Hutchinson said Sergeant Dube officially retired on January 8, 2016.

4.3. Communications.

4.3.1. Thank you note addressed to Chief Hutchinson.

Chief Hutchinson reviewed the thank you note regarding an alarm letter which led to the family realizing there was a problem with their alarm system.

4.3.2. Thank you note addressed to Officer Casey.

A thank you note was received to Officer Casey for a rescue on a hiking trail.

4.4. Budget/Finance.

4.4.1. Budget Report 2015/2016.

The Chief reviewed the 2015/2016 budget which remains in order.

4.4.2. Budget Report 2016/2017.

Chief Hutchinson, Deputy Chief Dunn and Chairman Mikolay presented the budget for 2016/2017 to the Board of Selectman and Board of Finance. Chairman Mikolay commended the Chief's work on the budget.

Chief Hutchinson reported there were no major issues with the budget. He reviewed the capital line and said one item may be cut.

5. Monthly Reports.

Monthly reports were reviewed.

6. Old Business.

None.

7. New Business.

7.1. Removal of wrecker from approved list.

Chief Hutchinson reviewed the policy for a removal of a wrecker from the approved list and compliance of state and local laws.

8. Police Comments.

None.

9. Executive Session.

9.1. Police Negotiations.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Trotta, the Commission voted to move into Executive Session for the purpose of discussion of Agenda Item 9.1. Police Negotiations at 6:00 PM and inviting the Chief of Police and the Deputy Chief of Police and dismissing the Clerk of the Board and the Public Audience.

All in favor: Mikolay, Carlson, Trotta, Chello
Opposed: None
Abstained: None

The Clerk of the Board left the room.

Respectfully submitted,

Lucy Krauchick
Clerk of the Board

Motion: Motion made by Commissioner Chello, and seconded by Commissioner Carlson, the Commission voted to move out of Executive Session and back into Public Session at 6:15 PM.

All in favor: Mikolay, Carlson, Trotta, Chello
Opposed: None
Abstained: None

No action was taken, no motions were made in Executive Session.

Motion: Motion made by Commissioner Chello, and seconded by Commissioner Trotta, to adjourn the meeting at 6:15 PM.

All in favor: Mikolay, Carlson, Trotta, Chello
Opposed: None
Abstained: None

Typist: Lucy Krauchick, Clerk of the Board