

BOARD OF POLICE COMMISSIONERS
MEETING MINUTES
Wednesday, October 15, 2014
5:30 p.m.
Guilford Police Headquarters
400 Church Street
Guilford, CT 06437

Present: Commissioners: Chairman Hedberg, Commissioner Carlson,
Commissioner Trotta, Commissioner Mikolay,
Commissioner Chello
Department Members: Chief Terribile, Deputy Chief Hutchinson
Lucy Krauchick, Clerk of the Board
Audience: Steven Keating, Resident
Honorable First Selectman Joseph Mazza
Union: Mark O'Connor, Steward

Call to order at 5:30 p.m.

1. Approval of Meeting Minutes.

1.1. Meeting minutes of September 16, 2014.

Motion: Motion made by Commissioner Chello, seconded by Commissioner Carlson, to approve the meeting minutes of Tuesday, September 16, 2014 as presented.

Vote: All in Favor: Chairman Hedberg, Commissioners Carlson, Trotta, Mikolay, Chello
Opposed: None
Abstained: None

2. Public Petition/Commentary.

None.

3. Traffic.

Chairman Hedberg requested a motion to add Vista Drive to the Agenda under Traffic.

Motion: Motion made by Commissioner Trotta, seconded by Commissioner Mikolay, to add to the Agenda Item 3.2. Vista Drive under Traffic.

Vote: All in Favor: Chairman Hedberg, Commissioners Carlson, Trotta, Mikolay, Chello
Opposed: None
Abstained: None

Motion: Motion made by Commissioner Carlson, seconded by Commissioner Trotta, to move Item 3.2. Vista Drive up the Agenda.

Vote: All in Favor: Chairman Hedberg, Commissioners Carlson, Trotta, Mikolay, Chello
Opposed: None
Abstained: None

3.2. Vista Drive.

The Chairman opened the floor to Mr. Keating. Mr. Keating resides on Vista Drive and reported traffic safety and parking concerns, in particular, during soccer season. He stated that no parking signs are ignored and that cars are parked on both sides of the narrow road. He reported speeding and cars driving on the wrong side of the road. Mr. Keating acknowledged small children in the neighborhood and his concern about their safety and the safety of others.

The Commission asked questions and reviewed the concerns. Discussion followed. Chief Terribile offered suggestions. Continued enforcement was discussed but was agreed not to be a permanent solution to the traffic issues.

It was agreed that the Traffic Authority and the Chief of Police will continue to work on a solution. The Chief and Commissioner Mikolay will meet with the Parks and Recreation Department and report back to the Board.

3.1. Vineyard Point Road.

Commissioner Mikolay reported on a recent meeting he attended with the residents of Vineyard Point Road. The Chief of Police attended the meeting. It was reported that the residents of Vineyard Point Road will be conducting a survey of this area. Chief Terribile gave a detailed explanation about the history of Vineyard Point Road and the sea wall. Discussion followed. The Chief stated that he will be in contact with the First Selectman in regard to the access of the sea wall and any restrictions that may apply.

Chairman Hedberg asked the Board to add several items to the Agenda under Personnel.

Motion: Motion made by Commissioner Carlson, seconded by Commissioner Chello, to add the following items to the Agenda under Personnel, Item 4.2.13 Discuss Municipal Animal Control (MACO) position; Item 4.2.14 Discuss schedule of Police Candidate interviews; 4.2.15 Promotional Examinations.

Vote: All in Favor: Chairman Hedberg, Commissioners Carlson, Trotta, Mikolay, Chello
Opposed: None
Abstained: None

Chairman Hedberg asked the Board to add an item to the Agenda under Executive Session.

Motion: Motion made by Commissioner Carlson, seconded by Commissioner Mikolay, to add under Executive Session, Item 9.2. Further discussion of the Chief of Police position process.

Vote: All in Favor: Chairman Hedberg, Commissioners Carlson, Trotta, Mikolay, Chello
Opposed: None

Abstained: None

4. Committee Reports

4.1. Facilities.

The Deputy Chief of Police reported that the ducts had been cleaned for the HVAC system which addressed the first phase of the HVAC upgrade. He reported that mold had been found during the process which created additional work for the vendor. The mold issue will be revisited.

4.2. Personnel

The Chairman addressed Officer O'Connor, Union Steward. He stated that he understood the following grievances on the Agenda are connected. Officer O'Connor agreed to discuss Item 4.2.1. Grievance 2014-08 stating Grievances 2014-09, 2014-10 and 2014-11 are all related to Grievance 2014-08. Discussion followed.

4.2.1. Grievance 2014-08.

Officer O'Connor presented Grievance 2014-08 and it was discussed and agreed to table.

Motion: Motion made by Commissioner Carlson, seconded by Commissioner Trotta, to table the following Grievances: 2014-08, 2014-09, 2014-10, 2014-11 as agreed by the Administration and the Union until the next regular meeting on November 19, 2014.

Vote: All in Favor: Chairman Hedberg, Commissioners Carlson, Trotta, Mikolay, Chello
Opposed: None
Abstained: None

4.2.2. Grievance 2014-09.

As previously motioned and moved. Tabled until the next regular meeting.

4.2.3. Grievance 2014-10.

As previously motioned and moved. Tabled until the next regular meeting.

4.2.4. Grievance 2014-11.

As previously motioned and moved. Tabled until the next regular meeting.

4.2.5. Grievance 2014-12.

Chairman Hedberg invited Officer O'Connor to discuss Grievance 2014-12.

Officer O'Connor presented Grievance 2014-12 and it was discussed and agreed to table.

Motion: Motion made by Commissioner Trotta, seconded by Commissioner Carlson, to table Grievance 2014-12 until the next regular meeting on November 19, 2014.

Vote: All in Favor: Chairman Hedberg, Commissioners Carlson, Trotta, Mikolay, Chello
Opposed: None
Abstained: None

4.2.6. Correspondence dated September 16, 2014 from Chief Terribile to Officer O'Connor regarding Grievance 2014-09.

Presented as informational to the Board.

4.2.7. Correspondence dated September 16, 2014 from Chief Terribile to Officer O'Connor regarding Grievance 2014-10.

Presented as informational to the Board.

4.2.8. Correspondence dated September 16, 2014 from Chief Terribile to Officer O'Connor regarding Grievance 2014-11.

Presented as informational to the Board.

4.2.9. Correspondence dated September 22, 2014 from Chief Terribile to Officer Hill regarding Grievance 2014-12.

Presented as informational to the Board.

4.2.10. Correspondence dated September 22, 2014 to Ms. Sweeney from the Chief of Police.

Correspondence regarding an internal investigation of a patrol officer who no longer is employed with the department was sent to Ms. Sweeney from the Chief of Police.

4.2.11. Correspondence dated September 29, 2014 received to the Chief of Police from the Center of Domestic Violence announcing Officer Basimakopoulos as a recipient of a Service Award.

Officer Basimakopoulos was presented a Service Award from the Center of Domestic Violence.

He was acknowledged for the award.

4.2.12. Correspondence dated October 3, 2014 received to Chief Terribile from Dr. Charles Sherwood regarding Officer Larsen.

Officer Larsen was thanked for his assistance as a recent panelist, representing the department, for South Central Criminal Justice Administration by Dr. Charles Sherwood.

4.2.13. Discussion of the Municipal Animal Control Officer (MACO) position.

Chief Terribile reported that the Municipal Animal Control Officer workload analysis was completed and concluded the position should remain full time. He asked for confirmation and authorization from the Board to replace Ms. Buckley who recently resigned.

Motion: Motion made by Commissioner Carlson, seconded by Commissioner Mikolay, to recommend to the First Selectman to replace the Municipal Animal Control Officer position.

Vote: All in Favor: Chairman Hedberg, Commissioners Carlson, Trotta, Mikolay, Chello
Opposed: None
Abstained: None

4.2.14. Scheduling for Police Officer candidate interviews.

The Board discussed their availability for scheduling police candidate interviews. It was agreed and confirmed that Police Candidate interviews will take place on November 5, 2014 and November 6, 2014.

4.2.15. Scheduling of promotional examinations.

Discussion took place regarding the scheduling of promotional examinations in consideration of potential retirements.

4.3. Communications.

4.2.1. Communication from Mr. Daniel Sagarin.

Commissioner Mikolay reviewed communication from Mr. Daniel Sagarin referencing a recent discussion that took place with Vineyard Point residents. Commissioner Mikolay, the Chief of Police and the Deputy Chief of Police attended the meeting.

4.2.2. Communication from Mr. Ralph Schoemann.

Commissioner Mikolay reviewed communication from Mr. Ralph Schoemann. referencing a recent discussion that took place with Vineyard Point residents. Commissioner Mikolay, the Chief of Police and the Deputy Chief of Police attended The meeting.

4.4. Budget/Finance.

4.4.1. Budget Report-Chief of Police.

The Chief of Police reviewed the budget lines with the Board. He reported that it is early in the fiscal year and at this time the budget remains in good order.

5. Monthly Reports.

Monthly reports were reviewed.

6. Old Business.

None.

7. New Business.

None.

8. Police Personnel Comments.

None.

Commissioner Carlson excused herself from the meeting and left the room.

Motion: Motion made by Commissioner Trotta, seconded by Commissioner Mikolay, to move out of Regular Session and into Executive Session inviting the Chief of Police and Deputy Chief of Police for Item 9.1. Negotiations of pending grievances only and excusing the Clerk of the Board at 7:25 p.m.

Vote: All in Favor: Chairman Hedberg, Commissioners Trotta, Mikolay, Chello
Opposed: None
Abstained: None

The Clerk of the Board left the room.

9. Executive Session.

9.1. Negotiations of pending grievances.

9.2. Further discussion of Chief of Police position process.

Motion: Motion made by Commissioner Trotta, seconded by Commissioner Mikolay, to come out of Executive Session and move back into Regular Session at 7:59 p.m.

Vote: All in Favor: Chairman Hedberg, Commissioners Trotta, Mikolay, Chello
Opposed: None
Abstained: None

No motions were made, no action was taken in Executive Session.

Motion: Motion made by Commissioner Mikolay, seconded by Commissioner Chello, to adjourn the meeting at 8:00 p.m.

Vote: All in Favor: Chairman Hedberg, Commissioners Trotta, Mikolay, Chello
Opposed: None
Abstained: None

Meeting adjourned.

Respectfully submitted,

Lucy Krauchick
Clerk of the Board

