

BOARD OF POLICE COMMISSIONERS
MEETING MINUTES
February 19, 2014
5:30 p.m.
Guilford Police Headquarters
400 Church Street
Guilford, CT 06437

Present: Commissioners: Chairman Hedberg, Commissioner Carlson,
Commissioner Cole, Commissioner Trotta
Commissioner Ametrano

Department Members: Chief Terribile, Deputy Chief Hutchinson,
Lucy Krauchick, Clerk of the Board

Chairman Hedberg called the meeting to order at 5:30 PM. Chairman Hedberg explained that Commissioner Carlson would be arriving a bit late due to inclement driving conditions.

1. Approval of prior meeting minutes.

1.1 Approval of Police Commission meeting minutes of Wednesday, January 15, 2014.

Motion: Upon a motion by Mr. Trotta and seconded by Mr. Ametrano, the Commission voted to approve the meeting minutes of Wednesday, January 15, 2014 as presented.

In Favor: Hedberg, Cole, Trotta
Opposed: None
Abstained: Ametrano

Chairman Hedberg asked for a motion to add several items to the Agenda.

Motion: Upon a motion by Mr. Trotta, seconded by Mr. Ametrano, the Commission voted to add the following items to the Agenda: Item 4.1.3. Vehicle Disposal, Item 4.2.4. Officer Olszewski Meritorious Award, Item 4.3.5. Correspondence from Chief McKenna, Middletown Police commending Officer Olszewski, 4.3.6. Correspondence from Ms. Algarin referencing Officer Thompson, 4.3.7. Correspondence from the First Selectman commending Officer Olszewski.

In Favor: Hedberg, Cole, Ametrano, Trotta
Opposed: None
Abstained: None

2. Public Petition/Commentary

None

3. Traffic.

3.1. ALS TDI Tri State Trek request.

Chief Terribile reviewed the ALS Therapy Development Institute charity bike ride request for Saturday, June 28, 2014. The Chief recommended the Commission move to approve the ride.

Motion: Upon a motion by Mr. Trotta, seconded by Mr. Ametrano, the Commission voted to approve the ALS Therapy Development Institute charity bike ride on Saturday, June 28, 2014.

In Favor: Hedberg, Cole, Ametrano, Trotta

Opposed: None

Abstained: None

3.2. 23rd Annual tour de Cure American Diabetes Foundation request.

Chief Terribile reviewed the American Diabetes Association charity bike ride request for Sunday, June 8, 2014. The Chief recommended the Commission move to approve the ride.

Motion: Upon a motion by Mr. Cole, seconded by Mr. Trotta, the Commission voted to approve the American Diabetes Association charity bike ride on Sunday, June 8, 2014.

In Favor: Hedberg, Cole, Ametrano, Trotta

Opposed: None

Abstained: None

3.3. Route 80-Speeding concerns.

Chief Terribile reviewed correspondence received from a resident regarding speeding on Route 80. Discussion followed. It was agreed that the department will run radar as soon as the weather improves and that speeding on this road is a concern. Signage was discussed. The Chief will respond to the complainant.

3.4. Correspondence from Dr. Freeman, Superintendent of Public Schools from Mr. Portley, Town Engineer (fyi).

The Chief reviewed the correspondence with the Commission.

4. Committee Reports.

4.1. Facilities.

4.1.1. Gas/Vehicle Report.

Chief Terribile reviewed the report and everything is in good order.

Ms. Carlson arrived.

4.1.2. Pistol Replacement.

Chief Terribile asked the Deputy Chief to review the correspondence with the Commission.

Deputy Chief Hutchinson stated that Officer Morrell is the department's pistol armorer. Officer Morrell identified parts and fixes required on department guns and he contacted Smith and Wesson. Smith and Wesson presented an opportunity for a trade of the used guns for new guns. Smith and Wesson offered a trade in price for the old guns of \$410 and a new gun purchase price of \$410. Discussion followed and it was agreed that since no cost would be incurred this project makes sense.

The Deputy Chief recommended that the Commission move to approve the trade in of the old guns for new guns at no cost to the department.

Motion: Upon a motion by Mr. Cole, seconded by Ms. Carlson, the Commission voted to approve their permission to trade department Smith and Wesson guns with replacement of new Smith and Wesson guns at no cost to the Town and to set forth the recommendation of the Commission to the Board of Selectman.

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta
Opposed: None
Abstained: None

Commissioner Trotta stated that Officer Morrell "did a great job on this project". It was agreed.

4.1.3. Vehicle Disposal.

Deputy Chief Hutchinson stated that pursuant to the duty manual and the Town Charter the department is requesting that the Commission agree and recommend to turn over three of the fleet vehicles to the Town. Chief Terribile discussed the fleet. Vehicles to be turned over to the Town are a 2009 Ford Crown Victoria, a 2008 Ford Crown Victoria and a 2001 Ford Explorer.

Motion: Upon a motion by Mr. Cole, seconded by Mr. Ametrano, the Commission voted to approve the disposal of three department fleet vehicles, a 2009 Ford Crown Victoria, a 2008 Crown Victoria and a 2001 Ford Explorer.

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta
Opposed: None
Abstained: None

4.2. Personnel

4.2.1. Grievance 2013-06, Union-tabled grievance from December 2013 meeting.

Chief Terribile reported that Grievance 2013-06, Union remains tabled.

4.2.2. Grievance 2013-12, Sgt. Brooks-Coppola-tabled Grievance from January 2014 meeting.

Deputy Chief Hutchinson reported that an agreement had been made on this Grievance.

4.2.3. Detective Fasulo-Completed FTO.

Chief Terribile stated that Detective Fasulo has completed his field training for his assignment in the Detective Bureau.

4.2.4. Meritorious Award-Officer Olszewski.

Chief Terribile reviewed a recent incident in which Officer Olszewski witnessed an attempted bank robbery in the Town of Middletown. He called that department and assisted in the apprehension of the perpetrators. Chief Terribile stated that Officer Olszewski is deserving of the department Meritorious Award and he will be presented this award on Friday, February 21, 2014 in front of his peers. The Chief congratulated Officer Olszewski for a job well done.

4.3. Communications

4.3.1. Torch Run correspondence-thanking Sergeant Bernier and Officer Larsen.

Correspondence was received from Special Olympics thanking Officer Bernier and Officer Larsen for their work in the Torch Run.

The Commission asked if there is a date set for Tip A Cop. The Chief replied that the special event, Tip A Cop, is scheduled for Tuesday, April 29, 2014 at Anthony's Restaurant of Guilford from 4:30 PM to 9:00 PM.

4.3.2. Torch Run correspondence-to the Chief of Police thanking him and the Department (fyi).

4.3.3. Note from Mr. Kruczek referencing Officer Morrell.

Thank you note received from Mr. Kruczek thanking Officer Morrell for his good work.

4.3.4. Thank you note from Kathy Dolan and family to the department members.

Thank you note received from Mrs. Dolan and family to the department members upon the loss of her husband, Lt. Arthur Dolan.

4.3.5. Correspondence received from Chief McKenna, Town of Middletown commending Officer Olszewski.

Correspondence was received from Chief McKenna of Middletown commending Officer Olszewski for his integral part in preventing a recent bank robbery in the Town of Middletown.

4.3.6. Correspondence received from First Selectman Mazza to Officer Olszewski.

Correspondence received from First Selectman Mazza to Officer Olszewski for his actions in preventing an attempted bank robbery in Middletown and

for a job well done.

4.4. Budget/Finance

4.4.1. Power DMS.

The Deputy Chief reviewed the Power DMS system electronic document management system with the Commission which would replace paper documentation for over 400 CALEA extensive files and proofs and the department training files. This is a green system. He discussed the benefits the electronic system in streamlining for the inspection process for the CALEA accreditation. The Deputy Chief stated the benefits of the document management system or the training files for the department. Discussion followed regarding disaster recovery. The Deputy Chief stated the system is web based.

The Deputy Chief discussed the initial cost of the project and the annual fees. Chief Terribile spoke on the budget, the reaccreditation process and reasons for expending the project. Deputy Chief Hutchinson recommended the Commission move to approve the Power DMS system.

Motion: Upon a motion by Mr. Trotta, seconded by Mr. Cole, the Commission voted to approve the purchase of the Power DMS electronic management system for the department.

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta

Opposed: None

Abstained: None

4.4.2. Budget Report.

Chief Terribile reviewed the budget report. He forecasts a surplus at the end of the year.

5. Monthly Reports.

Chief Terribile reviewed the monthly reports with the Commission. Discussion followed regarding crime and statistics. Discussion followed in regard to the current hiring process and and the Chief forecasted interviews will likely take place in May.

6. Old Business.

None.

7. New Business.

None.

8. Police Personnel Comments.

None.

Motion: Upon a motion by Mr. Ametrano, seconded by Ms. Carlson, the Commission voted to adjourn the meeting at 6:24 PM.

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta.

Opposed: None

Abstained: None

Meeting adjourned.

Respectfully submitted,

Lucy Krauchick, Clerk of the Board