

**MINUTES
BOARD OF POLICE COMMISSIONERS
REGULAR MONTHLY MEETING
MARCH 20, 2013
5:30 PM AT POLICE HEADQUARTERS**

Attendance: Board of Police Commissioners: Chairman Hedberg,
Commissioner Ametrano, Commissioner Cole, Commissioner Trotta
Department Members: Chief Terribile, Deputy Chief Hutchinson,
Lieutenant Dunn, Sergeant O'Brien, Sergeant Bernier
Lucy Krauchick, Clerk of the Board
Union Members: Detective Hill, Officer O'Connor
Public: Family and Friends of Sergeant John O'Brien
Family and Friends of Sergeant Timothy Bernier

Chairman Hedberg called the meeting to order at 5:30 PM.

Chairman Hedberg entertained a motion to move, under Personnel, Item 4.2.1. Promotion Ceremony-Sergeant O'Brien and Sergeant Bernier up the Agenda at this time in consideration of the audience.

Motion: Motion made by Commissioner Trotta, seconded by Commissioner Ametrano, to move Item 4.2.1 Promotion Ceremony-Sergeant O'Brien and Sergeant Bernier up the Agenda at this time.

All in favor: Chairman Hedberg, Commissioner Ametrano, Commissioner Cole, Commissioner Trotta

Opposed: None

Abstained: None

Chief Terribile took the floor and spoke on the character of recently promoted Sergeant John O'Brien. The Chief spoke about his sense of humor, ethical values and contributions to the Guilford Police Department for the past nineteen years. Sergeant John O'Brien was officially pinned with his Sergeant's badge by his two sons in the presence of his wife, family and friends. Chairman Hedberg congratulated Sergeant O'Brien on behalf of the Board of Police Commissioners. He stated that Sergeant O'Brien "rose to the top" and commended him for his accomplishments.

Chief Terribile took the floor and spoke on the character of recently promoted Sergeant Timothy Bernier. The Chief spoke about Sergeant Bernier's ten years with the department and his growth. He stated that the Sergeant was working in the Detective Bureau prior to the promotion, was active in traffic for the department and had taken over the position of working Special Olympics. He said that Sergeant Bernier is a good person and deserving of the promotion and that he has worked

hard to get to this position. Sergeant Bernier's fiancé pinned his badge on him. Chairman Hedberg spoke on behalf of Sergeant Bernier stating that he also stood out during the promotional process and was the right choice for the promotion. He expects great things for his future and with the department.

Chief Terribile took the floor and stated that there are many employees within the department that may be considering retirement, some with over twenty-five years, some with over thirty-years of service or more. He stated that he is proud to have the new Sergeants on board, looks forward to nurturing their development and they may become future leaders of the department. The Chief thanked the audience for attending the ceremony.

A short break was taken for refreshments.

Chairman Hedberg entertained a motion to add a traffic item to the Agenda.

Motion: Motion made by Commissioner Ametrano, seconded by Commissioner Trotta, to add Item 3.3 Correspondence received from Ms. Lewin regarding Daniels Avenue to the Agenda.

All in favor: Chairman Hedberg, Commissioner Ametrano, Commissioner Cole, Commissioner Trotta

Opposed: None

Abstained: None

1. Approval of prior meeting Minutes.

1.1. Approval of meeting minutes of Wednesday, February 20, 2013

Motion: Motion made by Commissioner Cole, seconded by Commissioner Ametrano, to approve the meeting minutes of Wednesday, February 20, 2013 as presented.

All in favor: Chairman Hedberg, Commissioner Ametrano, Commissioner Cole, Commissioner Trotta

Opposed: None

Abstained: None

2. Public Petition/Commentary.

None.

3. Traffic.

3.1. Correspondence from the State of Connecticut D.O.T. regarding an upcoming project.

Chief Terribile reported that the correspondence received from the State of Connecticut Department of Transportation explained that existing traffic lights on Route 1 would be upgraded to LED lights and these improvements would take place this spring/summer. Discussion followed regarding the benefits of LED lights.

3.2. Correspondence regarding High School construction and traffic.

Chief Terribile stated that he received correspondence from Mr. Gale requesting a traffic light at the intersection of Long Hill Road and New England Road due to an increase in traffic flow. The Chief discussed his observations and recommended that no action be taken at this time. The Board of Police Commissioners discussed the traffic concern and agreed that no action should be taken at this time to add a traffic light. Chief Terribile said he will continue to monitor this intersection and report back to the Board if further discussion is warranted.

3.3. Correspondence received from Ms. Lewin regarding a traffic request on Daniels Avenue.

Chief Terribile reported on correspondence received from Ms. Lewin asking for a crosswalk be established on Daniels Avenue. The Chief explained the location of the town beach and Daniels Avenue and a parking lot that is private property across the street from the beach (but not directly across). The Chief stated that he took a look at the request and observed the area.

Discussion followed and it was agreed no action would be taken on this request. The Chief will prepare correspondence to Ms. Lewin to explain the outcome of the discussion.

4. Facilities

4.1.1. Gas/Vehicle Report.

Chief Terribile stated that the Gas/Vehicle report was included in the packets to the Board. He stated that the Gas/Vehicle report remains in good order and entertained questions. There were none.

Chief Terribile turned over the floor to Deputy Chief Hutchinson asking the Deputy Chief to discuss the progress of the Command

Post. The Deputy Chief stated that the Board of Finance accepted the bid from Nomad Global Communication Solutions, Inc. and released the funds for purchase. The purchase order has been completed and sent over to Town Hall for processing. Deputy Chief Hutchinson and Lieutenant Robinson continue to work on the final design of the Command Post. The Deputy Chief reported that additional costs will be incurred for cameras, laptops, tablets and a laser thermal imager but the monies have been allocated and this project will come in under budget.

The Chief spoke about the bond and reported on a recent conversation he had with First Selectman Mazza regarding the remaining funds Discussion followed and recommendation was made by the Board of Police Commissioners to the Chief of Police regarding the bond bond asking the Chief of Police to discuss the matter further with the First Selectman. The Chief agreed and will report back to the Board.

The Deputy Chief reported on the air conditioning system. He explained about recommendations that were made regarding the improvements that have been bonded and the Energy Task Force's involvement in reviewing those recommendations. The Energy Task Force decided to evaluate the system themselves because they were not satisfied with the recommendations. The Deputy Chief has been expecting a report from the Energy Task Force. He said the Energy Task Force has good ideas and is waiting for their submission of review regarding immediate and long term goals. Discussion followed regarding a time line and the Deputy Chief stated the department needs a resolution and a final report. Commissioner Ametrano suggested the Deputy Chief contact the Energy Task Force and it was agreed.

4.2.2. Grievance 2013-02, Union.

Discussed Grievance 2013-02 regarding a light duty officer working overtime.

Motion: Motion made by Commissioner Trotta, seconded by Commissioner Ametrano, to table Grievance 2012-02.

All in favor: Chairman Hedberg, Commissioner Ametrano, Commissioner Cole, Commissioner Trotta

Opposed: None

Abstained: None

4.2.3. Grievance 2013-03, Officer Thompson.

Discussed Grievance 2013-03 regarding the posting and denial of a vacation day.

Motion: Motion made by Commissioner Trotta, seconded by Commissioner Ametrano, to table Grievance 2013-03.

All in favor: Chairman Hedberg, Commissioner Ametrano, Commissioner Cole, Commissioner Trotta

Opposed: None

Abstained: None

Chief Terribile updated the Board on personnel and stated the department remains short three individuals. Officer Casey continues his training at the Academy and Officer Anania reports to the department on March 25, 2013 and will enter the Academy in April. The Chief stated the Detective Bureau is short one member and the Bureau has been extremely busy. The Chief reviewed South Central Criminal Justice Administration testing and scoring procedures. He spoke about lateral employment and one possible candidate. Discussion followed regarding upcoming interviews for patrol hiring.

Chief Terribile reported that the Municipal Animal Control Officer position applications close Friday, March 22, 2013.

Chief Terribile reported that Supervisor evaluations will be completed sometime next week and the report will be ready for the Board next month.

4.3. Communications.

4.3.1. Photos of Officer Morrell speaking at the Guilford Parks and Recreation Department preschool program.

The Board was pleased on how proactive the department is with the Town.

4.4. Budget/Finance

The Chief reviewed the budget with the Board and stated that many of the line items that are showing up in the negative are because of the blanket purchase orders. He is in the process of reviewing the blanket purchase orders and will make a determination which purchase orders can be canceled or reduced. Chief Terribile stated that end of year budget will be in line.

Chief Terribile reported he is proceeding with the budget analysis and the report should be ready next month.

5. Monthly Reports.

Chief Terribile reviewed the monthly reports with the Board of Police Commissioners. He entertained questions.

Discussion followed regarding Lieutenant Dunn and Sergeant Dube's work on the Law Enforcement Challenge which is an effort to recognize law enforcement agencies that are active in seat belt safety, child seat safety, etc. Chief Hutchinson reported that Mr. Ed Hedge from the State of Connecticut who heads up the seat belt initiative has committed to launching their seat belt campaign from Guilford this year. The Mason family remains active with the department on seat belt safety and will be involved in the initiative.

6. Old Business.

None.

7. New Business.

None.

8. Police Personnel Comments.

None.

9. Executive Session.

None.

Motion: Motion made by Commissioner Trotta, seconded by Commissioner Ametrano, to adjourn the meeting at 6:50 PM.

All in favor: Chairman Hedberg, Commissioner Ametrano, Commissioner Cole, Commissioner Trotta

Opposed: None

Abstained: None

The meeting adjourned at 6:50 PM.

Respectfully submitted,

**Lucy Krauchick
Clerk of the Board**

