

**GUILFORD POLICE DEPARTMENT
BOARD OF POLICE COMMISSION
MEETING MINUTES
WEDNESDAY, MAY 16, 2012
AT POLICE HEADQUARTERS**

Present:

Board of Police Commissioners: Chairman Ametrano, Commissioner Carlson, Commissioner Cole, Commissioner Trotta, Commissioner Hedberg

Department: Chief Terribile, Deputy Chief Hutchinson, Lucy Krauchick, Clerk of the Board

Public: Mr. Nugent, Rose Mason and Family

Meeting called to order by Commissioner Ametrano at 5:30 PM.

1. Approval of Police Commission meeting minutes of Wednesday, April 18, 2012

Commissioner Ametrano asked for a motion to approve the meeting minutes.

Motion: Motion made by Commissioner Hedberg , seconded by Commissioner Cole, to approve the meeting minutes of Wednesday, April 18, 2012 as presented.

All in favor: Commissioners Ametrano, Cole, Trotta and Hedberg

Opposed: None

Abstained: Commissioner Carlson Motion carried

2. Public Petition/Commentary.

Commissioner Ametrano asked for a motion to add Item 4.3.3.to the Agenda.

Motion: Motion made by Commissioner Cole, seconded by Commissioner Hedberg, to add item 4.3.3. Denise and Anthony Cafiero correspondence under Communications.

All in favor: Commissioners Ametrano, Carlson, Cole, Trotta and Hedberg

Opposed: None

Abstained: None Motion carried

Resident Mr. Joe Nugent, representing the Whitfield South neighborhood gave

“kudos” to Sergeant Lawrence for his attendance and participation in the neighborhood meeting on May 5, 2012”.

Mr. Nugent discussed speeding issues and neighborhood concerns on Seaside Avenue during the summer camp program sponsored by the Parks and Recreation Department. He stated Mr. Maynard, Director of Parks and Recreation also attended the meeting. He said Mr. Maynard was on board with the traffic concerns and was preparing a memo to go out to his employees and the parents. Mr. Nugent stated that Sergeant Lawrence offered the use of passive radar detector and Mr. Nugent was working on who in the neighborhood would house the device.

Mr. Nugent discussed his concern of speed limit traffic signs and their visibility on Whitfield Street. He stated two of the signs are visible but the third sign at the location of the Arrow Paving property had poor visibility due to overgrowth and branches. Mr. Nugent recommended relocating that sign 30 feet west from the current location. He asked for continued enforcement of speeding on Whitfield Street. Discussion followed. It was agreed that Commission Hedberg will investigate the speed limit sign concern and report back at the next regular meeting.

3. Traffic

None.

4. Facilities

4.1. Facilities

4.1.1. Gas/Vehicle Report

Chief Terribile reviewed the report and stated there are no issues with mileage per gallon or usage.

Chief Terribile discussed the review of the new Ford Taurus and Ford Explorer. The vehicles were made available to patrol and the Commission for their consideration and recommendations. The current fleet model is no longer available from Ford. The Chief reviewed all recommendations and feedback from his Administration, patrol and some members of the Commission. The Chief recommended the purchase of the Ford Explorer over the Ford Taurus. Discussion followed.

4.2. Personnel

4.2.1. Sick Time Report.

Chief Terribile reported nothing out of order with the report and entertained questions. There were none.

4.2.2. Assignment of Personnel

Chief Terribile reviewed the correspondence regarding new assignments. The Chief reported Sergeant Dunn will graduate from the F.B.I. Academy on June 8, 2012 and the Deputy Chief of Police will attend the graduation in Quantico, Virginia. Sergeant. Dunn will return to the department as sergeant on evening patrol.

Sergeant Provencher is assigned as the Bureau Commander and Sergeant Brooks-Coppola is assigned as the Training Sergeant.

Rose Mason and family entered the room. Chairman Ametrano asked for a motion to move new business up the Agenda.

Motion: Motion made by Commissioner Trotta, seconded by Commissioner Carlson, to move Item 7.1. Mason Family regarding Donations, up the Agenda at this time for discussion.

All in favor: Commissioners Ametrano, Carlson, Cole, Trotta and Hedberg

Opposed: None

Abstained: None

Motion carried

Chairman Ametrano welcomed Rose Mason and the Mason family and offered her the floor. Rose Mason spoke about her daughter Kelley Mason who passed away. She recognized their commitment, in memory of Kelley and in celebration of her life, to the Guilford Police Department Seatbelt Education Program.

Rose Mason spoke on the third annual Kelley Mason Memorial Brunch fundraiser and silent auction on Sunday, September 23, 2012 from 11 a.m. to 3 p.m. at Anthony's Ocean View in New Haven. Discussion followed regarding future events planning, ideas on new events and getting the word out to the public.

Discussion followed referring to donations and working towards tax exemption. Suggestions were made to Rose Mason on how to proceed. Chairman Ametrano stated that the Deputy Chief will be assigned the tasks discussed and will report back to the Commission. Commissioner Carlson suggested a proclamation for the initiative. Commissioner Cole was assigned the task and agreed to contact First Selectman Joseph Mazza. The Deputy Chief stated that Sergeant. Dube is planning seatbelt events for the department and additional officers have been trained car seat safety and car seat installation. The Chief said the department continues to offer the installation of car seats to the public.

Chairman Ametrano thanked Rose Mason and the Mason family for their commitment to the seatbelt initiative and spoke on the positive impact to the community.

4.2.3. Grievance 2012-03-Officer Mark O'Connor

Chairman Ametrano asked Officer O'Connor if he would present Grievance 2012-03 in Executive Session or Public Session.

Officer O'Connor asked to present the Grievance in Public Session.

Motion: Motion made by Commissioner Trotta, seconded by Commissioner Cole, to deny Grievance 2012-03

All in favor: Commissioners Ametrano, Carlson, Cole, Trotta and Hedberg

Opposed: None

Abstained: None

Motion carried

Chairman Ametrano asked Officer O'Connor, Union Steward, if the upcoming items on the Agenda, Grievance 2012-04 and Grievance 2012-05 would be presented in Executive Session or Public Session. Officer O'Connor said he could present the Grievances in Public Session.

Commissioner Carlson recommended he rethink that decision. Discussion followed. The members of the Board of Police Commission asked Officer O'Connor why Officer Olszewski was not present. Officer O'Connor, Union Steward, replied Officer Olszewski was supposed to be at the meeting and he (Officer O'Connor) was not sure why he (Officer Olszewski) was not present. Commissioner Carlson asked if Officer O'Connor would like to try to contact Officer Olszewski. Officer O'Connor agreed. Officer O'Connor stepped out of the room to make the phone call. Officer O'Connor returned to the room (within two minutes) and stated that he was unable to contact Officer Olszewski via phone. Officer O'Connor stated Officer Olszewski was aware that Officer O'Connor, as Union Steward, would present the Grievances on his behalf.

Commissioner Trotta asked Officer O'Connor for clarification on the following: Was Officer Olszewski aware that the Grievances were on the Agenda and that they were to be heard at this time. Officer O'Connor acknowledged that Officer Olszewski was aware of both and Officer O'Connor stated he was prepared to present the Grievances.

Chairman Ametrano asked Officer O'Connor if he would present the Grievances in Executive Session or Public Session. Officer O'Connor stated he was prepared to present the Grievances in Executive Session.

Chairman Ametrano asked for a motion to enter into Executive Session for the purposes of discussion of Grievances 2012-04, Officer Olszewski and 2012-05, Officer Olszewski.

Motion: Motion made by Commissioner Trotta, seconded by Commissioner Cole, to enter into Executive Session at 6:25 PM inviting the Chief of Police, the Deputy Chief of Police, Officer O'Connor, Union Steward, and Lucy Krauchick, Clerk of the Board, for the purposes of discussion of Grievance 2012-04, Officer Olszewski and Greivance 2012-05, Officer Olszewski.

*All in favor: Commissioners Ametrano, Carlson, Cole, Trotta and Hedberg
Opposed: None
Abstained: None Motion carried*

Motion: Motion made by Commissioner Carlson, seconded by Commissioner Hedberg, to return to Public Session from Executive Sesison at 7:23 PM.

*All in favor: Commissioners Ametrano, Carlson, Cole, Trotta and Hedberg
Opposed: None
Abstained: None Motion carried*

Motion: Motion made by Commissioner Trotta, seconded by Commissioner Hedberg, to deny Grievance 2012-04.

*All in favor: Commissioners Ametrano, Carlson, Cole, Trotta and Hedberg
Opposed: None
Abstained: None Motion carried*

Motion: Motion made by Commissioner Trotta, seconded by Commissioner Cole, to deny Grievance 2012-05.

*All in favor: Commissioners Ametrano, Carlson, Cole, Trotta and Hedberg
Opposed: None
Abstained: None Motion carried*

4.3. Communications

4.3.1. Correspondence from Mary Ann Giannelli thanking Officer Lemieux.

Commissioner Carlson read from correspondence from Mary Ann Giannelli thanking Officer Lemieux for his assistance in recovering a family member who wandered.

4.3.2. Correspondence from Calvin Leete School thanking Sergeant Lawrence.

Commissioner Carlson read from correspondence received from M. J. Kesner of Calvin Leete School thanking Sergeant Lawrence for his participation in their classroom reading program.

4.3.3. Correspondence received from Denise and Anthony Cafiero.

Commissioner Carlson read from the correspondence received from Denise and Anthony Cafiero regarding Lynn Drive and concerns on Gina Lane and the safety of school bus stops in that location.

Chief Terribile will take a look at the concerns and will contact Nils Peterson and report back next month at the regular meeting.

4.4 Budget/Finance

4.4.1 2011/2012 Budget.

Chief Terribile reviewed the monthly budget report and reported an expected surplus in the overall budget of approximately \$100,000. He attributed the surplus to the worker's compensation payouts for several injured employees. The Chief stated some of those employees are currently back on the job. The Chief stated overtime costs had dropped but replacement costs continue to remain up. Chief Terribile spoke on the motor vehicle account which is in the negative. Discussion followed.

Chairman Ametrano stated that the Chief did a good job with the budget for 2011/2012.

4.4.2. 2012/2013 Budget.

Chief Terribile reported that he is moving forward with the 2012/2013 fiscal year approved budget and discussed the capital budget. He spoke on the specs for the command post, the purchase of the new vehicles for the fleet and the new computer system. He spoke on the projected replacement of the carpet in the community room to a new surface. Discussion followed.

5. Monthly Reports

Monthly reports were reviewed. The Chief entertained questions. There were none.

6. Old Business

The Chief spoke on an possible retirement of one uniformed personnel.

The Chief reported he has been reviewing the future of information technology and the department. He stated there had been prior discussion of a possible cooperation with the Town of Guilford and the Board of Education but there has been no recent discussion. Discussion followed.

7. New Business

None

8. Police Personnel/Comments

None.

Motion: Motion made by Commissioner Cole, seconded by Commissioner Trotta , to adjourn the meeting at 7:44 PM.

All in favor: Commissioners Ametrano, Carlson, Cole, Trotta and Hedberg

Opposed: None

Abstained: None

Motion carried

Respectfully submitted,

Lucy Krauchick
Clerk of the Board