

Board of Police Commissioners
Meeting Minutes
Wednesday, September 16, 2009
Police Headquarters

Present: Commission Members: Commission Chair Carlson, Commissioner Ametrano
Commissioner Cole, Commissioner Dostert,
Commissioner Trotta
Departmental Members: Chief Terribile, Deputy Chief Hutchinson,
Lucy Krauchick, Clerk of The Board
Public: Ms. Hebb, Resident

The meeting was called to order at 5:30 PM.

1. Approval of prior meeting minutes.

1.1 Approval of Police Commission meeting minutes of Wednesday, July 15, 2009.

Motion: Motion made by Commissioner Trotta, seconded by Commissioner Ametrano, to approve the Board of Police Commission meeting minutes of Wednesday, August 19, 2009 as presented.

Vote: All In Favor: Commission Chair Carlson, Commissioner Ametrano, Commissioner Cole, Commissioner Dostert, Commissioner Trotta

Opposed: None

Abstained: None

2. Public Petition/Commentary

Commission Chair Carlson recommended to move directly to Traffic on the Agenda, as Ms. Hebb was in attendance to discuss Item 3.4 and it was agreed.

3. Traffic.

3.1 Golf Carts

Motion: Motion made by Commissioner Dostert, seconded by Commissioner Trotta, to table Item 3.1. Golf Carts until next months regularly scheduled Board of Police Commissioners meeting.

*Vote: All In Favor: Commission Chair Carlson, Commissioner Ametrano,
Commissioner Cole, Commissioner Dostert,
Commissioner Trotta*

Opposed: None

Abstained: None

3.2 St. Raphaels Foundation-Bicycle Ride.

Upon review of the correspondence received from St. Raphaels Foundation, it was agreed by The Board that Chief Terribile will contact St. Raphaels Foundation for explicit details about the request and can make an executive decision regarding the ride.

3.3 National Multiple Sclerosis Society-Bicycle Ride.

Upon review of the correspondence received from The National Multiple Sclerosis Society, it was agreed by The Board that Chief Terribile will contact the Society for explicit details about the request and can make an executive decision regarding the ride.

3.4 Graves Avenue referencing speed limit, correspondence received from Ms. Hebb.

A lengthy discussion between Ms. Hebb and The Board of Police Commissioners regarding Graves Avenue traffic. Ms. Hebb reported the demographics of the road changed and stated her concerns regarding the speed limit, road width and traffic. As representative of the neighborhood, she reported on their concerns for safety of the children playing outside who live in the neighborhood and mentioned concerns about outside activities at Guilford Youth and Family Services. The correspondence received from Ms. Hebb included signatures from several residents of Graves Avenue agreeing with the concerns brought forward.

Ms. Hebb suggested that the 25 m.p.h. speed limit be changed to 15 m.p.h. Her suggestion was not based upon speeding on Graves Avenue but pertained to the children playing outside. Ms. Hebb gave the example of children playing ball outside, a ball getting away from them and the scenerio of a child going to retrieve it and getting hit by a car going 25 m.p.h.

The Board discussed the 25 m.p.h. speed limit and did not recommend a change. Ms. Hebb continued to request changes on Graves Avenue and make recommendations to The Board which included painting a parking lane on the road and a crosswalk for pedestrians. Commission Chair Carlson asked if Ms. Hebb was aware of the usual direction of traffic on Graves Avenue and Ms. Hebb answered the road is mainly traveled North to South as an access road.

The Board agreed that The Department will increase patrol on Graves Avenue to increase police visibility and continue to monitor Graves Avenue. Ms. Hebb asked if the speed limit could go down to 20 m.p.h. and The Board did not feel a 20 m.p.h. speed limit was feasible because speeding was not the problem.

Chief Terribile suggested The Department take a proactive initiative with the Graves Avenue neighborhood and proposed a community policing effort on sidewalk safety and a proactive approach to the situation. The Board agreed this was an excellent idea.

It was decided that Commissioner Dostert and Chief Terribile will monitor and review Graves Avenue, with the assistance of The Deputy Chief and Patrol, and report back with their recommendation at the next regularly scheduled Board of Police Commissioners meeting in October.

Motion: Motion made by Commissioner Trotta, seconded by Commissioner Dostert, to Table Item 3.4 Graves Avenue speed limit until next months regular meeting.

Vote: All In Favor: Commission Chair Carlson, Commissioner Ametrano, Commissioner Cole, Commissioner Dostert, Commissioner Trotta

Opposed: None

Abstained: None

3.5 Boston Post Road and Moose Hill Road, correspondence received from Mrs. Schrewsbury.

Deputy Chief Hutchinson discussed Mrs. Schrewsbury's concerns regarding fatal accidents that occurred in the past and a recent accident that occurred on the Boston Post Road by Moose Hill Road. The Deputy Chief reported he was in contact with The Department of Transportation since The Boston Post Road is a state road. The Department of Transportation had already started a study on the matter.

The Deputy Chief will write a memo to Mrs. Shrewsbury informing her of his conversation with The Department of Transportation and about the study currently underway.

3.6 Handcrafts Expo 2009-After Action Report from Lt. Hocking.

Chief Terribile reviewed the After Action Report prepared by Lt. Hocking with The Board. Discussion followed regarding the vendors unloading and loading for The Expo. The Department continues to support the safety of

traffic and the safety of the vendors while maintaining order. The Chief reviewed recommendations within the report and specifically the recommendation that loading on Whitfield Street should not be allowed in the future. The Chief will forward this report to The First Selectman.

Motion: Motion made by Commissioner Ametrano, seconded by Commissioner Dostert, that The Board of Police Commissioners is in agreement with the After Action Report.

Vote: All In Favor: Commission Chair Carlson, Commissioner Ametrano, Commissioner Cole, Commissioner Dostert, Commissioner Trotta

Opposed: None

Abstained: None

Motion: Motion made by Commissioner Ametrano, seconded by Commissioner Dostert, to add Item 3.7 Correspondence from Ms. Garvey regarding the Annual Halloween Parade in Guilford.

Vote: All In Favor: Commission Chair Carlson, Commissioner Ametrano, Commissioner Cole, Commissioner Dostert, Commissioner Trotta

Opposed: None

Abstained: None

3.7 Correspondence received from Ms. Cheilaugh Garvey regarding the Annual Halloween Parade in Guilford.

Deputy Chief Hutchinson received correspondence from Cheilaugh Garvey referencing the Annual Halloween Parade on this date. Lucy Krauchick, Administrative Assistant to The Chief spoke with Ms. Garvey and The Deputy Chief spoke with Mr. Maynard, Parks and Recreation Director about the event.

The Deputy Chief stated Mr. Maynard said The Parks and Recreation Department was involved solely in providing the show mobile and magician on the green and not sponsoring the event.

Commission Chair Carlson and Chief Terribile agreed that participants must walk on the sidewalks and use the crosswalk during the parade and while Trick or Treating.

The Deputy Chief said Ms. Garvey said the event went from approximately 100 children in participation to about 800 last year and was concerned about

the safety of the children and traffic. Discussion followed about additional patrol during the event and it was agreed two patrol officers would be staffed, although this was not budgeted because The Department was not made aware of the concerns prior to this date.

Deputy Chief Hutchinson spoke with Ellen Clowe, Recreation Supervisor of The Parks and Recreation Department who was also concerned about the safety of participants. Ellen Clowe and Cheilaugh Garvey are scheduled to meet tomorrow to discuss the event in detail. Ms. Clowe stated she was concerned about the participants in the road last year and their safety. Commission Chair Carlson and Chief Terribile reiterated that the sidewalk and crosswalk must be used and the road is not an option. The Board agreed.

Commission Chair Carlson asked The Chief to write a letter to Mr. Maynard, Parks and Recreation Director informing him of the additional patrol and that participants will not be allowed to walk on the roads around the green. Additionally, The Parks and Recreation Department is not sponsoring the event, however, The Board agreed that The Parks and Recreation Department is involved with the event prior on the green and should make an announcement over the loud speaker system about using the sidewalks and crosswalks prior to the parade and Trick or Treating so there will be no confusion about procedure.

4. Committee Reports

4.1 Facilities/Equipment

4.1.1 Gas/Vehicle Report

Chief Terribile reviewed the gas/vehicle report with The Board.

4.1.2 Disposal of Departmental Weapons

Deputy Chief Hutchinson addressed The Board regarding the purchase of new weapons for patrol and disposal of the current weapons. Discussion followed regarding the purchase of the old weapons to patrol officers and the feasibility. It was agreed that patrol officers would be allowed to purchase their weapon at fair market rate after new equipment is received.

Motion: Motion made by Commissioner Dostert, seconded by Ametrano, The Board of Police Commissioners approve service weapons as surplus upon receipt of new weapons, and dealt with accordingly to Town Policy, and offered to patrol at fair market price.

Vote: All In Favor: Commission Chair Carlson, Commissioner Ametrano, Commissioner Cole, Commissioner Dostert, Commissioner Trotta

Opposed: None

Abstained: None

4.1.3 Bid for Laser sights.

Deputy Chief Hutchinson addressed The Board regarding the one bid that had been received for pistol laser grips which was the only bid in compliance. The Town required a high bid bond. Discussion followed regarding the amount of the bid and it was agreed that this bid should be rejected. The Board would prefer rebidding and recommended The Town wave the high bond fee on this purchase. Deputy Chief Hutchinson will discuss the issue with the Purchasing Agent.

Motion: Motion made by Commissioner Dostert, seconded by Commissioner Ametrano, to reject the bid due to the amount and to rebid with the recommendation that The Town consider waving the high bond fee.

Vote: All In Favor: Commission Chair Carlson, Commissioner Ametrano, Commissioner Cole, Commissioner Dostert, Commissioner Trotta

Opposed: None

Abstained: None

4.2 Personnel

4.2.1 Verbal report by Chief Terribile regarding the recruits.

Chief Terribile reported the latest correspondence received from The Police Academy on the two recruits.

4.3 Communications

4.3.1 Correspondence from Deputy Chief Hutchinson commending Officer O'Brien.

Commissioner Ametrano read from correspondence sent from Deputy Chief Hutchinson to Officer O'Brien commending The Officer for his proactive approach regarding an incident that occurred at Guilford High School. The Deputy Chief referred to communication he received from Mr. Miscenti, Principal who was extremely appreciative of the efforts Officer O'Brien made in detecting criminal mischief at the school and rectifying the situation before the first day of school this term. Mr. Miscenti was extremely impressed with Officer O'Brien and recognized his work.

4.3.2 Correspondence from Sandy Ruoff commending Officer Olszewski.

Commissioner Ametrano read from correspondence received from Sandy Ruoff. She thanked Officer Olszewski for locating her mailbox that had been stolen and for going above and beyond the call of duty by repairing and reinstalling her mailbox.

Motion: Motion made by Commissioner Dostert, seconded by Commissioner Amertrano to add Item 4.3.3 Correspondence received from Mr. Michael Warn referencing Officer Thornton to The Agenda.

Vote: All In Favor: Commission Chair Carlson, Commissioner Ametrano, Commissioner Cole, Commissioner Dostert, Commissioner Trotta

Opposed: None

Abstained: None

4.3.3 Correspondence received from Mr. Michael Warn referencing Officer Thornton.

Commissioner Ametrano read from correspondence received from Mr. Michael Warn thanking Officer Thornton for a job well done in a recent case.

4.4 Budget/Finance

The Chief had not received the Monthly Budget report from Finance. The Chief gave a brief verbal report and all is in order at this time. The Chief reported that he is currently preparing the 2010-2011 budget and asked The Board to consider anything that might need to be added to the budget.

5. Monthly Reports.

Chief Terribile reviewed the monthly reports. He reviewed the Patrol Staffing Statistical Analysis Report prepared by Lt. Robinson and reviewed the recommendations.

6. Old Business.

6.1 Dream Ride 2009-Noise ordinance results.

The Chief reviewed the results of the noise ordinance and the decimal meter readings of Dream Ride 2009 and the ride was in compliance. This season, all rides were metered and as of this date all rides were in compliance with the noise ordinance.

7. New Business.

None.

8. Police Personnel Comments.

None.

Motion: Motion made by Commissioner Cole, seconded by Commissioner Dostert, to adjourn the regular meeting of The Board of Police Commissioners of July 19, 2009 at 7:10 PM.

Vote: All In Favor: Commission Chair Carlson, Commissioner Ametrano, Commissioner Cole, Commissioner Dostert, Commissioner Trotta

Opposed: None

Abstained: None

Respectfully submitted,

Lucy Krauchick
Clerk of The Board