

**BOARD OF POLICE COMMISSIONERS
MEETING MINUTES
WEDNESDAY, MARCH 21, 2007
5:30 P.M. - POLICE HEADQUARTERS**

Present: Commission Members: Chairman Cole, Commissioner Ametrano,
Commissioner Barrett, Commissioner Dostert, and
Commissioner Muccilli
Departmental Members: Chief Terribile, Deputy Chief Hutchinson,
Lucy Krauchick (Clerk of the Board)
Others: Harry Rugg, 65 Little Harbor Road
(left at 5:51 p.m.)

Chairman Cole called the meeting to order @ 5:30 PM

1. Approval of prior meeting minutes

1.1. Approval of Police Commission meeting minutes of Wednesday, February 21, 2007

Motion: Motion made by Commissioner Dostert, seconded by
Commissioner Ametrano, to approve the minutes of
Wednesday, February 21, 2007 as presented.

Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner
Barrett, Commissioner Dostert and Commissioner Muccilli
Opposed: None
Abstained: None

1.2 Approval of Police Commission meeting minutes of Wednesday, January 17, 2007

Motion: Motion made by Commissioner Barrett, seconded by
Commissioner Dostert, to approve the minutes of
Wednesday, January 17, 2007 as corrected on page 3, Item
4.4.1., last paragraph with correction results to result.

Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner
Barrett, Commissioner Dostert and Commissioner Muccilli
Opposed: None
Abstained: None

2. Public Petition/Commentary

Mr. Harry Rugg of 65 Little Harbor Road requested permission to address the Commission referencing his letter regarding speeding and increased traffic on Andrews Road and Little

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Harbor Road. It was agreed that Mr. Rugg would address the Commission with his concerns. Mr. Rugg informed the Commission of the narrowness of the road, the increase of traffic due to construction and his concerns regarding pedestrian safety. He is worried about safety during the beach season with the increase in traffic and pedestrians. Chairman Cole asked Mr. Rugg if the roads in question are town roads. Mr. Rugg said Little Harbor Road is a private road. Mr. Rugg requested signage of 15 m.p.h. be considered for Andrews Road. Commissioner Barrett asked Mr. Rugg what the posted speed is on Andrews Road now, and he said it is 25 m.p.h.

Chief Terrible asked Mr. Rugg if the neighborhood has an association and Mr. Rugg replied that there is an association. Chief Terrible further stated his recommendation that the association be informed of this matter. Mr. Rugg replied that he has been in contact with the residents, they are aware of the issue and he had correspondence for the Commission from them.

Chairman Cole stated that there is a limitation as to what can be done since Little Harbor Road is a private road. He recommended that it be agreed that the Commission look into this matter further and report back their findings with the understanding that Little Harbor is a private road.

3. Traffic

3.1. Request for Crosswalk at Route 80 and Timberlands property.

Commissioner Dostert reported on a letter sent to the Commission from the Conservation Commission requesting a marked crosswalk be established on Route 80 at the Timberlands property. Commissioner Barrett suggested this request be given to the State for consideration.

Motion: *Motion made by Commissioner Barrett, seconded by Commissioner Ametrano to forward the request for a crosswalk established on Route 80 at the Timberlands property.*

Vote:

<i>In favor:</i>	<i>Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert, and Commissioner Muccilli.</i>
<i>Opposed:</i>	<i>None</i>

Abstained: None

3.2. Correspondence regarding Andrews Road and Little Harbor Road traffic.

Chairman Cole stated the meeting would move to the next item on the agenda since this was discussed during Item 2 Public Petition and Commentary.

3.3. Request for street sign at Summer Street and Rosemary Lane.

Commissioner Dostert reported on a letter received by residents proposing “Dead End” signage be placed on the corner of Summer Street and Rosemary Lane

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Barrett to request “Dead End” street sign at Summer Street and Rosemary Lane.*

Vote: In favor: *Chairman Cole, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli.*
Opposed: *None*
Abstained: *Commissioner Ametrano*

3.4. Guard rails on Long Hill Road.

Commissioner Dostert spoke about the recommendation given to the Commission from Sergeant Korn suggesting steel guard rails be installed on the east side of Long Hill Road, from the Intersection of Boston Post Road, north of the property at 85 Long Hill Road to improve safety.

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Barrett for request of guard rails, to Mr. Portley, at the east side of Long Hill Road from the Intersection of Boston Post Road, north of the property at 85 Long Hill Road.*

Vote: In favor: *Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli*

Opposed: None
Abstained: None

4. Committee Reports

4.1. Facilities

4.1.1. Vehicle Fuel Report

Chief Terrible reported the budget is still projected to be over for gasoline.

4.1.2. Status of New Vehicles

Chief Terrible stated all three new vehicles are in and public works will outfit the new vehicles soon. He expects the vehicles should be ready for the road next month.

4.1.3. Disposal of Departmental Property

Deputy Chief Hutchinson reported his recommendations for disposal of Departmental Property no longer in use and for approval to turn these items over to the Town of Guilford.

Motion:

Motion made by Commissioner Ametrano, seconded by Commissioner Barrett to dispose of Departmental Property in compliance with Town regulations.

Vote: In favor:

Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli.

Opposed:

None

Abstained:

None

4.2. Personnel

4.2.1. Sick Time Report

Chief Terrible reported a slight increase in sick time and attributes

this increase to a dispatcher out on sick leave.

4.2.2. Evaluations

Chief Terrible reported on the six month evaluations using numerical scoring in place of the previous format. He said the overall scores were very good but there were some differences in how each of the Sergeants scored employees, which have been addressed. Commissioner Cole asked Chief Terrible if the Sergeants are trained in writing evaluations and Chief Terrible confirmed they are trained. Chief Terrible expects the numerical scoring system to be more accurate in evaluating overall performance.

4.2.3. Officer Thornton released from Field Training.

Chief Terrible said Officer Thornton has been released from Field Training and the Department is pleased with the officers performance.

4.2.4. Officer Manfield-For Your Information

Chief Terrible said Officer Manfield will graduate from the Academy on March 26, 2007.

4.2.5. Salary Survey Area Departments - For Your Information

Chief Terrible reported the results of a Salary Survey from area departments and confirmed the Department is in line with salaries compared with other towns.

4.2.6. Internal Investigation 2007-01

Chief Terrible requested a motion to move Item 4.2.6. Internal Investigation 2007-01 and Internal Investigation 2007-02 to Executive Session.

Motion

Motion made by Commissioner Barrett, seconded by Commissioner Ametrano to move Item 4.2.6. Internal Investigation 2007-01 and Item 4.2.7. Internal Investigation 2007-02 on the agenda to Executive Session.

Vote: In favor:

Chairman Cole, Commissioner Ametrano,

*Commissioner Barrett, Commissioner Dostert and
Commissioner Muccilli.*

Opposed: None

Abstained: None

4.2.7. Internal Investigation 2007-02

Item 4.2.7. Internal Investigation 2007-02 moved to Executive Session.

4.3. Communications

4.3.1. Arrest Warrant Report

Chief Terribile reviewed the report provided by the state to town government on outstanding arrest warrants.

4.3.2. Letter from South Central regarding Deputy Chief Hutchinson

Commissioner Muccilli read a letter from the South Central Criminal Justice Administration thanking the Deputy Chief for his assistance as a panelist at a recently held oral board examination for a position of Lieutenant.

4.3.3. Letter from Mrs. Fisher regarding Officer O'Connor.

Commissioner Muccilli stated Mrs. Fisher sent a thank you letter regarding Officer O'Connor's work on a case.

4.3.4. Letter from Dr. Mohrer regarding Sergeant Renchy, Officer Dube and Officer O'Connor.

Commissioner Muccilli read from a letter sent from Mr. Mohrer personally thanking Sergeant Renchy, Officer Dube and Officer O'Connor for their professionalism.

Commissioner Barrett stated that he received a phone call from Dr. Mohrer commending Sergeant Renchy, Officer Dube and Officer O'Connor.

4.3.5. Letter from the Carters referencing Officer Moreno.

Commissioner Muccilli spoke on a letter from the Carters thanking

Officer Moreno for her help and understanding in a recent situation.

4.3.6. Thank you notes to the Department

Commissioner Muccilli stated there were thank you notes sent to the Department.

4.4. Budget/Finance

4.4.1. 2006-2007 Budget

Chief Terribile explained that all the line items are doing well; the overtime line item appears to be partially over due to the tractor trailer accident. Replacement overtime line item appears over due to injuries. Chief Terribile feels the budget will be on line or close at year end.

4.4.2. 2007-2008 Budget

Chief Terribile reported that the Town made some recent cuts in the 2007-2008 Budget and that the budget will soon go to referendum.

5. Monthly Reports

Chief Terribile reviewed the monthly reports.

6. Old Business

None.

7. New Business

None.

8. Police Personnel Comments

None.

Motion:

Motion made by Commissioner Ametrano, seconded by Commissioner Dostert to move to Executive Session inviting Chief Terribile and Deputy Chief Hutchinson for the purpose of reviewing Items 4.2.6. and 4.2.7. Internal Investigations 2007-01

and 2007-02, at 6:15 p.m.

*Vote: In favor: Chairman Cole, Commissioner Amertrano,
Commissioner Barrett, Commissioner Dostert
and Commissioner Muccilli.*

Opposed: None

Abstained: None

Clerk of the Board left the Room at 6:16 p.m.

Respectfully submitted,
Lucy Krauchick
Clerk of the Board

Executive Session was called to order at 6:16 p.m.

*Motion: Motion made by Commissioner Cole, seconded by
Commissioner Dostert to come out of Executive
Session at 6:36 p.m. and return to public session.*

*Vote: In favor: Chairman Cole, Commissioner Ametrano,
Commissioner Barrett, Commissioner Dostert
and Commissioner Muccilli.*

Opposed: None

Abstained: None

*Motion: Motion made by Chairman Cole, seconded by
Commissioner Dostert to accept the Chief's
recommendations for Internal Investigation
2007-01 and Internal Investigation 2007-02.*

*Vote: In favor: Chairman Cole, Commissioner Ametrano,
Commissioner Barrett, Commissioner Dostert
and Commissioner Muccilli.*

Opposed: None

Abstained: None

Motion: Motion made by Commissioner Barrett, seconded by

Commissioner Ametrano to adjourn the meeting at 6:37 p.m.

Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli.

Opposed: None

Abstained: None

Respectfully submitted,
Lawrence Muccilli
Police Commissioner