

**BOARD OF POLICE COMMISSIONERS
MEETING MINUTES
WEDNESDAY, JANUARY 17, 2007
5:30 P.M. - POLICE HEADQUARTERS**

Present: Commission Members: Chairman Cole, Commissioner Barrett,
Commissioner Dostert, and Commissioner Muccilli
Departmental Members: Chief Terribile, Deputy Chief Hutchinson,
Lucy Krauchick (Clerk of the Board)
Others: None

Chairman Cole called the meeting to order @ 5:30 PM

1. Approval of prior meeting minutes

Motion: Motion made by Commissioner Barrett, seconded by
Commissioner Dostert to approve the minutes of December
20, 2006 meeting with correction on Page One, Present
Commission Members: Commissioner Dostert with
Commissioner Barrett absent.

Vote: In favor: Chairman Cole, Commissioner Dostert
Opposed: None
Abstained: Commissioner Barrett

2. Public Petition/Commentary

None

3. Traffic

- 3.1. Old Quarry Road
Commissioner Dostert reported on a request for no parking signs to be installed on Old Quarry Road. Chief Terribile stated that Mr. Portley will be looking into redesigning the road by widening it and will report back to the Chief on his findings.

- 3.1. Letter from Veronica Wallace - North River Street
Commissioner Dostert reported on a letter received from Veronica Wallace which stated that there was flooding on North River Street. Commissioner Dostert said there was flooding due to high volume of rain and a catch basin which was clogged. The basin was cleared and the issue resolved.

4. Committee Reports

4.1 Facilities

4.1.1. Motor Vehicle Gas Usage Report

Chief Terribile discussed motor vehicle gas usage and stated that the system is working well and he is pleased the useage is on line.

4.1.2. New Motor Vehicles

The Chief said that the new vehicles are due to go to production on January 22, 2007. After Public Works Department receives them, the vehicles will be outfitted and ready for use. In addition, there is one vehicle which was involved in an accident which is already stripped. When the first vehicle arrives, Public Works can immediately outfit that one.

4.2 Personnel

4.2.1. Sick Time Use

Chairman Cole reported that the Chief sent letters to those awarded for not using any sick time for the past six months and commended those awarded on this accomplishment.

The Chief reported that the sick time report reflects an increase which was due to a major illness of one employee.

Commissioner Muccilli asked the Chief to explain sick time and carry over of sick time. The Chief reported that sick time carry over depends upon the date of hire.

4.2.2. Post Training Hours

The Chief explained that there is an increase in the number of reports this month due to the end of year period. The training hours reported reflect the hours needed for the officers re-certifications. The Chief said that Post reported that Sergeant Korn is doing an outstanding job with training.

Commissioner Dostert asked about the overage of training hours of some officers. Chief Terribile replied that the department goes beyond the training mandated hours which reflects the officers professionalism. Deputy Chief Hutchinson said some classes they may elect to

take can result in additional hours beyond their requirement.
Commissioner Dostert commended the training of the officers.

4.3. Communications

4.3.1. Quattro's Restaurant Revision to Site Plan

Commissioner Muccilli reported that the letter spoke of Quattro's Restaurant expansion plans and that overflow of parking would be relocated to the parking lot behind Ceili's Pub. Chief said that issues would be filed at Planning and Zoning regarding the parking.

4.3.2. Election of Union and PBA Officials

Commissioner Muccilli reported that election of Union and PBA Officials took place and copies of results had been sent to the Commission.

4.4. Budget/Finance

4.4.1. Replacement and Overtime Reports

The Chief reported on the Budget Analysis Report. He said that the surplus in salaries is reflected due to on the job injuries. Civilian personnel is negative due to the transition of the retirement of the Administrative Assistant and the training of the new employee. The Chief stated that the replacement cost increase is due to holiday and vacation time.

Chairman Cole stated that the deficits were the results of many injuries at the same time.

4.4.2. Budget Analysis

Chief Terribile said that the 2007/2008 budget was presented to the Board of Selectmen and asked Chairman Cole to report on the meeting. Chairman Cole stated the budget was presented by Deputy Chief Hutchinson who was well prepared and the presentation went well. There were no objections to the budget and the introduction of technical advances within the department were well received.

Commissioner Barrett asked the Chief if there were any questions that came up at the meeting and the Chief said there was a question regarding Tasers.

5. Monthly Reports

Chairman Cole asked if there were any questions regarding the monthly reports. There were none.

6. Old Business

Chairman Cole reported the Budget was presented at the December commission meeting but needs to be formally approved at the present commission meeting.

Motion:

Motion was made by Commissioner Dostert to approve the 2007/2008 Budget for the Police Department as presented, seconded by Commissioner Muccilli.

Vote: In favor:

Chairman Cole, Commissioner Barrett, Commissioner Dostert, Commissioner Muccilli.

Opposed:

None

Abstained:

None

7. New Business

Chief Terribile stated that reports for outstanding warrants are presently being received by the First Selectman's office. He said that the newly initiated warrant squad proved to be successful for retrieval of outstanding warrants.

Chief Terribile reported on a recent Community Mobilization Team meeting he attended and the current issue is teens gathering on the Guilford Green. He said the department will send representatives to meet with other town agencies including Board of Education, Parks and Recreation, Youth and Family Services, and the Library to come up with a pro-active approach to resolve the issue.

8. Police Personnel Comments

None.

Board of Police Commissioners
Wednesday, January 17, 2007

Motion: *Motion made by Chairman Cole, seconded by Commissioner Muccilli, to move into Executive Session at 6:07 p.m., to discuss Union Negotiations, inviting Chief Terribile and Deputy Chief Hutchinson.*

Vote: In Favor: *Chairman Cole, Commissioner Barrett, Commissioner Dostert, Commissioner Muccilli*

Opposed: *None*

Abstained: *None*

No motions made, no votes taken.

Motion: *Motion was made by Commissioner Muccilli, seconded by Commissioner Dostert to adjourn the meeting at 6:21 p.m.*

Vote: In favor: *Chairman Cole, Commissioner Barrett, Commissioner Dostert, Commissioner Muccilli.*

Opposed: *None*

Abstained: *None*

The meeting adjourned at 6:21 p.m.

Respectfully submitted,

Lucy Krauchick
Clerk of the Board