

**BOARD OF POLICE COMMISSIONERS
MEETING MINUTES
WEDNESDAY, AUGUST 22, 2007
5:30 P.M. - POLICE HEADQUARTERS**

Present: Commission Members: Chairman Cole, Commissioner Ametrano,
Commissioner Barrett, Commissioner Dostert,
Commissioner Muccilli
Departmental Members: Chief Terribile, Deputy Chief Hutchinson,
Lucy Krauchick (Clerk of the Board)
Others: Ms. Lois Costello and family, Mr. Ray Niles and family,
Officer Magriz, Officer O'Connor

Chairman Cole called the meeting to order @ 5:30 p.m.

1. Approval of prior meeting minutes

1.1. Approval of Police Commission meeting minutes of Wednesday, July 19, 2007

Motion: Motion made by Commissioner Dostert, seconded by Commissioner Ametrano, to approve the meeting minutes of Wednesday, July 19, 2007.

Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli
Opposed: None
Abstained: None

Motion: Motion made by Commissioner Ametrano, seconded by Commissioner Muccilli, to approve the special meeting minutes of Wednesday, July 31, 2007, as amended, page 2, to read, Motion made to change the regularly scheduled meeting date of August 15, 2007 to August 22, 2007.

Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli
Opposed: None
Abstained: None

2. Public Petition/Commentary

Citizens Awards were formally presented by the Chairman of the Board of Police Commissioners to Lois Costello and Ray Niles for their recent service to the

Police Department and the Town of Guilford.

3. Traffic

3.1. Correspondence from Superintendent of Highways referencing Kenneth Circle.

Deputy Chief Hutchinson addressed a letter received from John Volpe, Superintendent of Highways, suggesting changes on Kenneth Circle. Mr. Volpe's recommendation, as stated in the correspondence, suggests a new stop sign at Kenneth Circle and Bruce Lane.

Motion: Motion made by Commissioner Dostert, seconded by Commissioner Ametrano, to add a new stop sign at Kenneth Circle and Bruce Lane.

Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli
Opposed: None
Abstained: None

3.2. Andrews Road-For Your Information

None.

3.3. Goose Lane-For Your Information

None.

4. Committee Reports

4.1. Patrol Vehicle Bid

Chief Terribile reported to the Commission that four bids were received for two 2008 Ford Crown Victoria Police Interceptors. The Chief said the low bid was from Mantilia Motors, Inc. of West Haven, Connecticut for \$42,464 and his recommendation to the Commission would be to accept the low bid.

Motion: Motion made by Commissioner Ametrano, seconded by Commissioner Dostert, to accept the low bid for two 2008 Ford Crown Victoria vehicles for

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\$42,464 to Mantilia Motors of West Haven, Connecticut.

Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli
Opposed: None
Abstained: None

4.2 Personnel

4.2.1 Internal Investigation - IA 2007-06

Chief Terribile reported to the Commission on a departmental incident involving a Sergeant and PRAWN warrant procedure. The procedure that is established for PRAWN's, set forth by the State of Connecticut, allows departments throughout to serve each others warrants. The confusion occurred when the Sergeant and a West Haven Dispatcher misconstrued which department would serve the warrant. This mis-communication resulted in the internal investigation. The Chief stated the issue has since been resolved. Chief Terribile suggested a Daily Observation Report be issued to the Sergeant to resolve IA 2007-06.

Motion: Motion made by Commissioner Ametrano, seconded by Commissioner Muccilli, to issue a Daily Observation Report for IA 2007-06 as recommended.

Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli
Opposed: None
Abstained: None

4.2.2. Sergeant Retirement

Chief Terribile reported that Sergeant E. J. Bohan will retire as of September 19, 2008. The Chief spoke about Sergeant Bohan's contributions to the department over the past 20 years and stated many of his accomplishments. The Chief stated that Sergeant Bohan was instrumental in providing the Self Defense program instruction and was an Intoxication Specialist. Chief Terribile accepted Sergeant Bohan's letter of retirement with regret.

4.2.3. Recruitment

Deputy Chief Hutchinson reported that applications for positions of Police Officer closed August 15, 2007 and they have been sent to South Central Criminal Justice Administration. He stated that two slots have been held for recruits at the academy for March 2008 and this should be ample time for conducting the interviewing and hiring procedure.

4.2.4. Sergeant Interviews

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Ametrano, to move Item 4.2.4. Sergeant Interviews on the Agenda to Executive Session.*

Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli
Opposed: None
Abstained: None

4.2.5. Correspondence from Officer Dube.

None.

4.3. Communications

4.3.1. Letter from Kimberly Feighery thanking Chief Terribile and Officer Dube.

Commissioner Muccilli addressed the Board with a letter received from Kimberly Feighery thanking both The Chief and Officer Dube for a respectful burial for her husband. He stated that Ms. Feighery made a monetary donation to the Chiefs Law Enforcement Memorial on behalf of the department.

4.3.2. Letter from South Central Criminal Justice Administration thanking the Department and Sergeant Dunn.

Commission Muccilli addressed the Board with a letter received from South Central Criminal Justice Administration thanking the department and Sergeant Dunn for serving as a panelist at a recently held oral board examination.

4.3.3. Thank you letter from Mrs. Fiengo to the Department.

Commissioner Muccilli read a thank you letter from Mrs. Fiengo to the department for their quick response and help during a recent emergency call pertaining to her husband.

Motion: Motion made by Commissioner Dostert, seconded by Commissioner Barrett, to add Item 4.2.4. and Item 4.2.5. to the Agenda.

Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli
Opposed: None
Abstained: None

4.3.4. Thank you note received from Laura Genonete

Commission Muccilli read a thank you note from Laura Genonete thanking Officer Thornton, Lieutenant Robinson and Sergeant Dunn for their professionalism when responding to a recent incident on White Birch Drive.

4.3.5. Thank you note from Commissioner Ametrano

Commissioner Muccilli read a thank you note from Commissioner Ametrano to the Board of Police Commissioners.

5. Monthly Reports.

Chief Terribile reported that at this time there have been no increases in crime and burglaries are down. Chairman Cole inquired about the motor vehicle violations which appear to have decreased and The Chief stated that this could be attributed department priorities based on time and complaints.

6. Old Business

6.1. Grievance 2007-06

Chairman Cole asked Officer Magriz if he would care to present Grievance 2007-06 in Executive Session or Public Forum. Officer Magriz chose to present in Public

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Forum. Officer O'Connor was also present and stated he was now the Union Shop Steward per Officer Mastriano. Chief Terribile replied that he had not received notification from the Union appointing Officer O'Connor as the Union Shop Steward and this issue remained unresolved. Officer O'Connor remained present.

Officer Magriz stated his position on this grievance had not changed and wanted a motion at this time. Chairman Cole recalled that when Officer Magriz originally presented this grievance to the Board it was decided, by all, that the Union would meet with The Chief to try to resolve this grievance. Chief Terribile stated that, as of this time, no Union representatives have tried to meet with him regarding this issue; there have been no attempts made by the Union to communicate with him.

Officer Magriz stated his position regarding his scheduled days off were not in compliance with the present contract and that Junior Officers were getting priority over Senior Officers in regard to overtime. Chief Terribile stated his position on this matter and maintained that the contract clearly states as the Chief of Police he sets the schedules for the department based on the department and town needs.

Commissioner Barrett asked Officer Magriz if his intent is to change the department policy on scheduling. Officer Magriz stated this pertains to his schedule.

Deputy Chief Hutchinson addressed the Commission to explain shift changes, days off and rotating schedules and the practice of developing the schedules. The Deputy Chief said that Officer Magriz was assigned to a Special Unit within the department and not Patrol.

Chief Terribile reported on the Sergeants scheduling and informed the Board on past policy for scheduling rotating shifts.

Motion: Motion made by Commissioner Barrett, seconded by Chairman Cole, to deny Grievance 2007-06.

Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli
Opposed: None
Abstained: None

7. New Business

Chief Terribile reported that there he has revised the police on Firearms in the duty manual

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to comply with C.A.L.E.A.

Chief Terribile reported changes that have been made by the F.B.I pertaining to the qualifications for hiring and suggested the Board of Commissioners review them with consideration, as well as the P.O.S.T. requirements, and report back to him.

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Ametrano, to enter into Executive Session at 6:32 p.m. for the purposes of Item 4.2.4., Sergeant Interviews, inviting Chief Terribile and Deputy Chief Hutchinson.*

Vote: In favor: *Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli*

Opposed: *None*

Abstained: *None*

At this time, the Clerk of the Board was excused.

Respectfully submitted,

Lucy Krauchick
Clerk of the Board

Executive Session

Chairman Cole called the Executive Session to order at 6:35 p.m.

Interviews for Sergeant position took place:

1. Officer Duphily
2. Officer Dube
3. Officer Leary

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Ametrano, to return to Public Session at 8:20 p.m.*

Vote: In favor: *Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli*

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Opposed: None
Abstained: None

Return to Public Session at 8:20 p.m.

Motion: Motion made by Commissioner Ametrano, seconded by Commissioner Muccilli, to promote Officer Dube to rank of Sergeant on August 23, 2007.

Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli

Opposed: None
Abstained: None

Candidates were brought into Public Session to announce decision.

Motion: Motion made by Commissioner Dostert, seconded by Commissioner Ametrano, to adjourn at 8:25 p.m.

Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli

Opposed: None
Abstained: None

Respectfully submitted,

Deputy Chief Hutchinson

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