

**BOARD OF POLICE COMMISSIONERS
MEETING MINUTES
WEDNESDAY, APRIL 18, 2007
5:30 P.M. - POLICE HEADQUARTERS**

Present: Commission Members: Chairman Cole, Commissioner Ametrano,
Commissioner Barrett, Commissioner Dostert, and
Commissioner Muccilli
Departmental Members: Chief Terribile, Lucy Krauchick (Clerk of the
Board)
Others: Jim English, Ed Rogers

Chairman Cole called the meeting to order @ 5:30 p.m.

1. Approval of prior meeting minutes

1.1. Approval of Police Commission meeting minutes of Wednesday, March 21, 2007.

*Motion: Motion made by Commissioner Ametrano,
seconded by Commissioner Dostert to approve the minutes
of Wednesday, March 21, 2007 with correction on page 6,
Item 4.3.4. , paragraph two, amended to phone call to
Commissioner Barrett from a citizen.*

*Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner
Barrett, Commissioner Dostert and Commissioner Muccilli
Opposed: None
Abstained: None*

2. Public Petition/Commentary

Ed Jones of the Guilford Marina Commission requested approval of a proposal presented to the Board of Commissioners requesting additional parking. Chairman Cole told Mr. Jones that this request was received and is on the Agenda as Item 3.6. under Traffic.

Jim English of the Sachems Head Association addressed the Board of Commissioners referencing correspondence requesting approval of installation of speed bumps with stainless steel fasteners in Sachems Head. Mr. English stated that John Volpe of Public Works had approved these speed bumps. Chairman Cole asked Mr. English who will remove the speed

bumps in snow and Mr. English responded that he will remove them. Mr. English later corrected this statement by information the Commission that Public Works would remove them.

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Muccilli to approve the installation of speed bumps in Sachems Head.*

Vote: *In favor:* *Chairman Cole, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli*
Opposed: *Commissioner Ametrano*
Abstained: *None*

3. Traffic

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to add Traffic 3.5 Highwoods Drive correspondence and 3.6 Request by Marina Commission correspondence be added to Agenda.*

Vote: *In favor:* *Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli*
Opposed: *None*
Abstained: *None*

3.1 Requests forwarded to Connecticut Department of Transportation referencing three different State Roads (Route 80, Intersection of Boston Post Road and 125 Durham Road.

3.2 Request to install portable speed bumps at Sachems Head.

Approved in Public Petition/Commentary, Item 2.

3.3 Request to approve signage on River Colony and Three Mile Course.

Request was denied.

3.4 Public works confirmation of installed traffic signs all located on Long Hill Road.

Confirmation that traffic signs have been installed.

3.5 Request of Highwoods Drive residents for approval of block party.

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to approve request of Highwoods Drive residents to approve neighborhood block party.*

Vote: *In favor:* *Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli*

Opposed: *None*

Abstained: *None*

3.6 Request by Town Marina to approve reorganization and expansion of parking spaces. Discussion regarding the expansion of parking spaces and the re-establishment of handicapped parking. Chairman Cole suggested, considering the expansion has been received and presented in two phases, to approve phase one of the proposal with the consideration of approving the second phase after phase one of the expansion has been completed.

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to approve phase one of the expansion of parking at the Town Marina.*

Vote: *In favor:* *Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli*

Opposed: *None*

Abstained: *None*

4. Committee Reports

4.1 Facilities

4.1.1. Vehicle Fuel Report.

Chief Terribile reported that the budget is projected to be over for gasoline.

4.2. Personnel

4.2.1. Sick Time Report.

Chief Terribile reported an increase in sick time and attributes this increase to a dispatcher and officer out on sick leave.

4.2.2 Annual Firearms Qualification.

Chief Terribile reported that all qualified and scores are up from last year.

4.2.3 Training Performance Report on Probationary Officers.

Chief Terribile reported that he received the report from the State of Connecticut.

4.3. Communications

4.3.1 Letter to Mr. Portley referencing guard rails on Long Hill Road.

Commissioner Muccilli reviewed the letter sent by Mr. Portley.

4.3.2 Letter to Planning and Zoning regarding proposed seating at The Guilford Bistro.

Commissioner Muccilli stated the proposed seating has been denied.

4.3.3. Letter from Chief Dortenzio of Wallingford referencing Chief Terribile.

Commissioner Muccilli stated Chief Dortenzio thanked Chief Terribile for his participation in a recent Connecticut Police Chiefs Association screening process for a new Police Chief for the Town of Naugatuck.

4.3.4. Letter from Ms. Chamberlain referencing Kelly Pinette.

Commissioner Muccilli stated Ms. Chamberlain thanked Kelly Pinette for her service in an incident involving her dog.

4.3.5 Letter from President of Connex Credit Union referencing Officer Duphily.

Commissioner Muccilli stated that the President of the Connex Credit Union

expressed gratitude for Officer Duphily's efforts and diligence in a recent case.

4.3.6. Letter from Ms. Brooks regarding road clean-up following accidents.

Chief Terribile confirmed there is a procedure in place regarding clean-up following accidents. Lt. Hocking has spoken to the wrecking company. Chief Terribile said he has added road clean-up as an item to the staff meeting Agenda.

4.4. Budget/Finance

4.1.1 2006-2007 Budget

Chief Terribile reviewed the budget analysis and discussed line items. Chief Terribile stated that overtime and replacement are up due to illness and injuries. Chief Terribile said the budget will be on line or close at year end.

4.1.2. 2007-2008 Budget

Chief Terribile reviewed budget cuts made by the Finance Department.

5. Monthly Reports

Chief Terribile reviewed the monthly reports.

6. Old Business

None.

7. New Business

None.

8. Police Personnel Comments

None.

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Motion: *Motion made by Chairman Cole, seconded by Commissioner Dostert to move to Executive Session inviting Chief Terribile to discuss grievances and negotiations.*

Vote: *In favor:* *Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli*
Opposed: *None*
Abstained: *None*

Clerk of the Board left the room at 6:40 p.m.

Respectfully submitted,

Lucy Krauchick
Clerk of the Board

Executive Session was called to order at 6:41 p.m.

Motion: *Motion made by Commissioner Mucilli, seconded by Commissioner Ametrano to come out of Executive Session at 6:52 p.m. and return to Public Session.*

Vote: *In favor:* *Chairman Cole, Commissioner Ametrano, Commissioner Barrett, Commissioner Dostert and Commissioner Muccilli*
Opposed: *None*
Abstained: *None*

Motion: *Motion made by Commissioner Ametrano, seconded by Commissioner Muccilli to adjourn the meeting at*

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6:53 p.m.

Vote: *In favor:* *Chairman Cole, Commissioner Ametrano, Commissioner
Barrett, Commissioner Dostert and Commissioner Muccilli*
Opposed: *None*
Abstained: *None*

Respectfully submitted,

Rose Dostert
Police Commissioner

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