

**BOARD OF POLICE COMMISSIONERS
MEETING MINUTES
WEDNESDAY, JUNE 21, 2006
5:30 P.M. - POLICE HEADQUARTERS**

Present: Commission Members: Commissioners Tom Cole, Joseph Ametrano, Peter Barrett, and Rose Dostert
Departmental Members: Chief Thomas A. Terribile, Deputy Chief Jeffrey C. Hutchinson, Anita Catardi (Clerk of the Board)
Others: Meredith Thornton and Christopher Bird

Meeting was called to order by Chairman Cole at 5:30 P.M.

1. Approval of prior meeting minutes

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to approve the minutes of Tuesday, May 16, 2006 with corrections on page 2 and page 4 as stated by Commissioners Barrett and Commissioner Cole.*

Commissioner Cole noted corrections on Page 2, 4.2.1.; after background the word "check" should be added.

Commissioner Barrett noted correction on Page 4, 4.2.2. Grievance 2006.01 where he was quoted. He said, it should have read: " Commissioner Barrett stated the section of the contract relating to the hiring of officers from other municipal police departments and the section dealing with promotional points were" wedded" , and should not be read independently of each other."

*Vote: In favor: Commissioners Ametrano, Barrett and Dostert
Opposed: None
Abstained: Commissioner Cole*

2. Public Petition/ Commentary

None

3. Traffic

3.1. Highwoods Block Party

Chief Terribile informed the Commission that a date change was requested for the Highwoods Block Party approved last month. The new date is August 5, 2006.

3.2. Route 146/ Old Sachems Head Road

Chief Terribile said a request for additional signage to be placed at the intersection of Route 146 and Old Sachems Head Road was received. He looked at the three-way intersection and stated that it is a State road and any recommendation should go to the State D.O.T. Two additional signs should be requested on at the intersection of Old Sachems Road , heading North “oncoming traffic doesn’t stop”. The second sign for the intersection of Route 146, heading East at Old Sachems Head Road “ traffic on the left does not stop”. Motorists traveling North and East don’t always know that other traffic does not have a stop sign. After further discussion the Commission agreed to recommend the signs to the State.

Motion: *Motion made by Commissioner Ametrano, seconded by Commissioner Dostert to forward a recommendation to the State D.O.T. for two additional signs for “oncoming traffic does not stop” at the stop sign at Old Sachem’s Head Road and one on the stop sign on Route 146, Eastbound “traffic to the left does not stop”.*

Vote: In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert.
Opposed: None
Abstained: None

4. Committee Reports

4.1. Facilities/Equipment

Chief Terribile reported the bidding packets will be put together for the three new vehicles for next fiscal year within the next few weeks. He stated that we received \$4,700 for the two vehicles sent to auction.

4.2. Personnel

4.2.1.Reappointment of Municipal Animal Control Officers

Chief Terribile reappointed Kelly Pinette as Municipal Animal Control Officer and Debra Volpe as Assistant Municipal Animal Control Officer. The State has been notified; copy of correspondence enclosed in Commissioner’s packet.

4.2.2. Payment of Unused Time Off for Chief Terribile

Chief Terribile asked that the Board to consider payment to him for 17 days of unused time off.

Motion: *Motion made by Commissioner Barrett, seconded by Commissioner Dostert to approve payment for 17 days of unused timeoff to Chief Terribile*

Vote: *In favor:* *Chairman Cole, Commissioners Ametrano, Barrett, and Dostert.*
Opposed: *None*
Abstained: *None*

4.2.3. Swearing in of New Officers

Commissioner Cole welcomed our two new recruits. Commissioner Barrett congratulated the two candidates stating that they were exceptional candidates among several applicants. The Board of Commissioners congratulated the new officers.

Motion: *Motion made by Commissioner Cole, seconded by Commissioner Barrett to make final offer to Meredith Thornton as a probationary officer beginning July 2, 2006, and Christopher Bird as probationary officer beginning July 3, 2006.*

Vote: *In favor:* *Chairman Cole, Commissioners Ametrano, Barrett, and Dostert*
Opposed: *None*
Abstained: *None*

Meredith Thornton and Christopher Bird were sworn in by Chairman Cole.

4.3. Communications

4.3.1. Letter from SCCJ - Chief Terribile

A letter was received thanking Chief Terribile for his participation on an Oral Board to interview for a Captain at the North Haven Police Department.

4.3.2. Letter from Linda Carr - Officer Mulero

A letter was received thanking Officer Mulero for his assistance during an incident on May 25th. She stated Officer Mulero was courteous and professional.

4.3.3. Letter from Gene and Else Schulze

A letter was received thanking the Department for their concern and respect making sure that all safety measures were implemented. “ We were impressed with your knowledge and skills, and though the outcome was not favorable you faced a tragic situation with courage and professionalism.”

4.3.3. Thank you - Guilford High School Crew Team - Officer Morrell

A note and photo was dropped off at the Department thanking Officer Morrell for coaching the GHS Crew Team. “Kudos for Officer Morrell for all his dedication, hard work and patience” .

4.4. Budget/ Finance

4.4.1. 2005/2006 Budget

Chief discussed a budget analysis for the remainder of the year; as of June 1st overall we should have a surplus of approximately \$46,000. He explained to the Commission that as a result of the increase in charges for the use of vehicles on outside jobs. This year, due to a major project in town we have collected approximately \$11,000 which has been applied to the Vehicle Maintenance line item.

He requested that the Commission approve the purchase of another new digital video camera. He stated that with this purchase and the Commissioners approval of payment for his unused time off we would still have a surplus of approximately \$35,000.

Motion: *Motion made by Commissioner Barrett, seconded by Commissioner Dostert to expend monies from the Motor Vehicle Maintenance line item for the purchase of another digital video camera.*

Vote: In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert.
Opposed: None
Abstained: None

Chief Terribile said the Police Explorer Fund Balance has been added to the Special Funds Report. He said \$1900 has been moved to the COLLECT account, but today our COLLECT printers stopped working and the back up printer we had in the Detective bureau broke as well; we had to purchase two new printers for the amount of \$ 800.00.

4.4.2 2006/2007 Budget

4.4.2.1. Fuel Costs

Chief Terrible enclosed a copy of a letter sent to the First Selectman in the Commissioner’s packets after last months meeting regarding the additional costs that will be incurred during next fiscal year for gasoline and heating fuel. To date, he has not heard from the Board of Selectman regarding this matter.

5. Monthly Reports

None

6. Old Business

None

7. New Business

Commissioner Ametrano asked if it was possible to do more articles in the paper under the heading “Did You Know” then we are currently doing perhaps making them a little more personal. A brief discussion regarding the types of articles and frequency of the articles took place. It was agreed that we would continue the articles focusing on specific topics, ie. School openings, snow removal, cell phone use, etc as needed.

Chief Terrible told the Commission that our Police Explorers will be going to a Competition in July at the Police Academy. Commissioner Barrett asked how many Explorers are there. Chief said, sixteen (16).

8. Police Personnel Comments

None

Motion: Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to go into Executive Session at 6:00 P.M. inviting Chief Terrible and Deputy Chief Hutchinson for the purpose of discussing Salary remuneration for Chief Terrible and Deputy Chief Hutchinson and Union negotiations. Chief and Deputy Chief were invited only for the Union negotiations.

Vote: In favor: Commissioners Cole, Ametrano, Barrett, and Dostert

Opposed: None

Abstained: None

Respectfully submitted,

Anita Catardi
Clerk of the Board

Executive Session

1. Union Negotiations

Chief and Deputy Chief left the room at 6:04 P.M.

2. Salaries 2006/2007 for Chief Terribile and Deputy Chief Hutchinson

No motions made, no votes taken

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to return to Public Session at 6:42PM.*

Vote: In favor: Commissioners Cole, Ametrano, Barrett, and Dostert
Opposed: None
Abstained: None

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to approve salary increases for Chief Terribile and Deputy Chief Hutchinson for a total salary increase of 5.6%, effective July 1, 2006*

In favor: Commissioners Cole, Ametrano, Barrett, and Dostert
Opposed: None
Abstained: None

Motion: *Motion made by Chairman Cole, seconded by Commissioner Barrett to adjourn the meeting at 6:45 P.M.*

In favor: Commissioners Cole, Ametrano, Barrett, and Dostert.
Opposed: None
Abstained: None

Respectfully submitted,

Commissioner Joseph Ametrano