

**BOARD OF POLICE COMMISSIONERS
MEETING MINUTES
WEDNESDAY, AUGUST 16, 2006
5:30 P.M. - POLICE HEADQUARTERS**

Present: Commission Members: Chairman Cole, Commissioner Ametrano,
Commissioner Barrett, Commissioner Dostert
Departmental Members: Chief Terribile, Deputy Chief Hutchinson, Anita
Catardi (Clerk of the Board)
Others: Robert Manfield

Meeting called to order by Chairman Cole at 5:30 P.M.

1. Approval of prior meeting minutes

Motion: *Motion made by Commissioner Dostert, seconded by
Commissioner Ametrano. to approve the minutes of July
19, 2006 as presented.*

*Vote: In favor: Chairman Cole, Commissioners Barrett, and Dostert.
Opposed: None
Abstained: Commissioner Ametrano*

Motion: *Motion made by Commissioner Dostert, seconded by
Commissioner Ametrano to move 4.2.2 Swearing In - New
Hire up on the agenda.*

*Vote: In favor: Chairman Cole, Commissioners Ametrano, Barrett and
Dostert.
Opposed: None
Abstained: None*

4.2.2. Swearing In - New Hire

The swearing in of Officer Robert Manfield took place. He was congratulated by the Commissioners, Chief Terribile and Deputy Chief Hutchinson.

2. Public Petition/Commentary

None

3. Traffic

3.1. Laurel Road

Commissioner Dostert stated a letter was received expressing concern that parties are being held at “The Point” at Third Lake. Commissioner Dostert stated extra patrols have been directed in the area to address the problem.

Commissioner Dostert stated a speed signs on Laurel Road was requested by the Board of Selectman to be installed during the Timberlands harvest.

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Cole to install a 10 M.P.H. Speed Sign on Laurel Rd during the Timberlands harvest.*

Vote: In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert.
Opposed: None
Abstained: None

3.2. 5K Road Race - August 19, 2006

The route of the 5K Road Race to benefit Guilford ABC Program to be held on August 19, 2006 was discussed.

3.3. Citizen’s Parade - September 16, 2006

The route of the Guilford Citizen’s Parade to be held on Saturday, September 16, 2006 was discussed.

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to approve the Guilford Citizen’s Parade Route as presented in their letter of August 2, 2006.*

Vote: In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert.
Opposed: None
Abstained: None

4. Committee Reports

4.1. Facilities/Equipment

4.1.1. Patrol Car Bids

Deputy Chief stated there were only two (2) bids submitted for the purchase of three (3) new vehicles. It was recommended that the bid award go to Mantilia Motors; and sent to the Board of Selectmen for their approval.

Motion: *Motion made by Commissioner Ametrano, seconded by Commissioner Barrett to recommend to the Board of Selectmen that the bid award for three new vehicles for the Police Department go to Mantilia Motors.*

Vote: In favor: *Chairman Cole, Commissioners Ametrano, Barrett, and Dostert.*

Opposed: *None*

Abstained: *None*

Deputy Chief Hutchinson reported the installation of the CCTV cameras have been completed.

4.2. Personnel

4.2.1. Injured Personnel

Deputy Chief Hutchinson reported two(2) additional employees are now out on job related injuries. One Civilian employee is expected to be out approximately 3 weeks, the other, a sworn officer may be out as long as 8 weeks.

4.2.2. Swearing In - New Hire

Moved up on the Agenda, see above

4.3. Communications

4.3.1. Letter from Domenic Casinelli - Officer Larsen

A letter was received from Domenic Casinelli thanking Officer Larsen for his time in an interview he was conducting to earn his merit badge called Citizenship in the Community.

4.3.2. Letter from Grace Vaura - Officer Bernier

A Letter was received from Grace Vaura thanking Officer Bernier for his help in retrieving her grandson's dog.

4.3.3. Letter from Brooks Kelley

A letter was received from Brooks M. Kelley questioning the use of a police SUV hitched to our smart trailer. Chief Terribile had responded explaining the SUV has over 130,000 miles on its odometer and is used to tow the smart trailer and for emergency weather conditions. He further explained in his letter that the presence of the SUV prevents the trailer from being moved or stolen.

4.4. Budget/Finance

4.4.1. 2005/2006 Budget

Chief Terribile stated after payroll costs for 2006 and labor negotiation line item is transferred, a surplus of approximately \$50,000 will be turned back to the Town.

4.4.2. 2006/2007 Budget

Chief Terribile said to date the budget is doing well. However, he has not heard from the 1st Selectman regarding the increased cost of gasoline and its impact on the budget. The first month's cost for gasoline was \$6,000.00.

5. Monthly Reports

Chief Terribile reported:

- Sick Time report looks good
- MV stops are up
- A campaign on Leetes Island road for Motorcycles ; loud cars; and use of phones in vehicles is in place

6. Old Business

6.1. West Lake/ West Pond/ Olson Rd

Deputy Chief reported he, Chief and Commissioner Dostert visited the intersection and agreed that an additional stop sign is not needed. A letter was sent to North Branford regarding the intersection. It was determined that West Pond belongs to North Branford and West Lake belongs to Guilford. Mr. Portley and Mr. Volpe have met with North Branford and will be working to improve the sight line.

7. New Business

7.1. Chief Terribile reported the Annual Asset Inventory Audit was successfully completed by Deputy Chief Hutchinson which came out fine.

Chairman Cole asked when the Department will offer the next Citizen’s Police Academy? Chief said this fall; they usually take between 20 to 30 people. They also recently dropped the age requirement to 18.

Chief Terribile said the Explorer Advisors will be at the next Commission meeting to do a presentation of the Explorers program and activities.

8. Police Personnel Comments

None

Motion:

Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to adjourn at 6:10 P.M.

Vote: In favor:

Chairman Cole, Commissioners Ametrano, Barrett, and Dostert.

Opposed: None

Abstained: None

Respectfully submitted,

Anita Catardi