

**BOARD OF POLICE COMMISSIONERS
MEETING MINUTES
WEDNESDAY, December 21, 2005
5:30 P.M. - POLICE HEADQUARTERS**

Present: Commissioner Members: Chairman Cole, Commissioners Joseph Ametrano, Rose Dostert.

Departmental Members: Chief Thomas A. Terribile, Deputy Chief Jeffrey C. Hutchinson, Clerk Anita Catardi

Others: Mr. Jerome Baretta (Little Meadow Rd)

Chairman Cole called the meeting to order at 5:30 P.M.

1. Approval of prior meeting minutes

Motion: Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to approve the minutes of November 16, 2005 as presented.

Vote: In favor: Chairman Cole, Commissioners Ametrano, and Dostert.
Opposed: None
Abstained: None

2. Public Petition/ Commentary

Mr. Jerome Baretta addressed the Commission regarding the speeding problem on Little Meadow Road. He stated that he felt the speeding is getting worse and felt a stop sign would help reduce the speeding in area of his home. Chairman Cole said the Police Department can place the “smart trailer” so motorists can see how fast they are going. Radar patrol can be placed in the area to monitor the traffic. Chairman Cole explained to Mr. Baretta that stop signs are not used for traffic calming. Chairman Cole thanked Mr. Baretta for bringing this to our attention.

3. Traffic

3.1. Old Whitfield Street

Commissioner Dostert said the Department was copied on a letter sent to Mr. Portley, Town Engineer regarding a possible road hazard on Old Whitfield St North from Mr. Sid Gale. Chief Terribile said he had spoken to the contractor at the railroad station and the contractor said that at a recent meeting the lack of a guard rail on the north side of Old

3.1. Old Whitfield Street(Continued)

Whitfield Street was discussed. The contractor stated that they are still working on the project and it is possible that a guard rail could be installed. Chief said that currently there is a “dead end” sign there. Chief said he will talk to the State again and speak with Mr. Portley regarding a resolution.

Chief Terribile informed the Commission that Deputy Chief Hutchinson has requested mapping of available parking spaces from all of the schools and will report back to the Commission once they are received.

4. Committee Reports

4.1. Facilities/ Equipment

4.1.1. Roof Leak

Chief Terribile reported that Lt. Hocking has received a quote to repair the roof; which would be very costly. Lt. Hocking contacted the Waterford Police Department who used the same architect and have had similar problems with their roof as well. The Waterford Police Department removed gutters from south-side corners and it has helped their situation. Town personnel have removed our south-side gutters and have stored them temporarily. Chief recommended that we see if this works. He felt it would be better to give it a try before pursuing a major repair. He will keep the Commission informed.

Deputy Chief Hutchinson discussed our Homeland Security Grant. He said he met with a vendor we have dealt within the past, receiving a quote to upgrade our camera system. The grant is currently in the amount of \$17,700., the quote came in at \$30,000. He said he asked the vendor to break down the quote into a two(2) phase project. After the first phase has been presented to the Grant administration, he will check to see if there would be more money available. If so, he would then have the Town a “sole source” the need to award the purchase; as we have done business with them before, it is his hope it will get approved.

Chairman Cole asked that the Commission be kept apprised.

4.2. Personnel

4.2.1. Pregnancy Policy

A copy of an example letter was enclosed in the Commission’s packets. The letter was recommended by Attorney Dorney. This letter would be sent to an officer who became pregnant. Chief Terribile stated the letter is covered by State Statute; and he is looking for approval from the Board of Police Commission. Chairman Cole said the key issues are: it is temporary and clearly states it is a pregnancy assignment rather than light duty.

Commissioner Dostert ask if there were no suitable position was available, then what? . Chief said they will have to use their accrued time or take the time without pay.

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to accept the use of the letter presented and recommended by counsel for pregnancy assignment.*

Vote: In favor: Chairman Cole, Commissioner Ametrano, and Dostert
Opposed: None
Abstained: None

Chief Terribile informed the Commission that we have another officer out due to an injury sustained off-duty. It is anticipated the officer will be out for 6 to 8 weeks. Chairman Cole asked how many officers are currently out? Chief said we have one officer out on work related injury, expected to be back mid January; and one officer out on an off-duty injury due back the end of January.

4.3. Communications

4.3.1. Letter from South Petroleum, II, Inc.

Chairman Cole read a letter from Andrew Malazzi from South Petroleum, II, Inc. thanking Sgt. Korn, Sgt. Leary, Officers Morrell, O’Brien, and Provencher for their professionalism recently during a hit and run incident. Within five minutes the officers had apprehended the suspect who was arrested for DUI.

4.3.2. Letter from Kinneys

Chairman Cole read a letter from the Kenney family thanking Officer Denison for finding their car.

4.3.3. Letter from Dr. James Lewis

Chairman Cole read a letter from Dr. James Lewis read a letter of gratitude to Sgt. Steven Renchy for hosting two Japanese officers on a recent visit to gather information on our C.D.C.P. program.

Deputy Chief explained that Dr. Lewis had recommended our program to the officer as an example of a “rural” program. He further stated that the Japanese officer forwarded us a clock which is on display in our lobby.

4.3.4. Chairman Cole read a letter from the Ferrigno Family thanking Officers Morrell, and Ruggerio for their calming demeanor during a recent alarm at their home.

4.4. Budget/ Finance

4.4.1. 2005/2006 Budget

Chairman Cole stated that he felt we were doing well. Chief said he has been monitoring the budget very closely the past few weeks; especially the overtime and replacement line items. He stated the replacement account is still high, but by the end of the fiscal year we will only be over by approximately \$12,000 on the overtime, and \$53,000 for replacement. He said the overall budget should be ok. The retirement of a Sergeant and the resignation of a detective will reduce salary costs for the rest of the fiscal year. We are also receiving money from Workers Compensation; this line item will be a \$34,000 positive by year end. Chief said the gasoline and utilities are up and down and it is hoped this line item would be ok by the end of the year.

4.4.2. Budget 2006/2007

Chief Terribile presented the proposed budget for fiscal year 2006/2007 to the Commission. He said the projected increase of 3.31%.

Chief Terribile said he was not asking for additional officer this year, but with the projected growth in the Town, he wanted to tell the Commission that we may be asking for two officers for fiscal year 2007/2008. He stated that when necessary he will present figures to substantiate the increase. Chief asked the Commission for their approval to present the budget to the Board of Selectman.

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to approve the presented budget for recommendation to the Board of Selectman.*

Vote: In favor: *Chairman Cole, Commissioners Ametrano, and Dostert.*
Opposed: *None*
Abstained: *None*

5. Reports

Chairman Cole asked if there were any questions concern the monthly reports? There were none.

6. Old Business

None

7. New Business

Chief Terribile presented IA 2005-02 to the Commission stating that he would like to withdraw the IA and asked the Commission to approve the withdrawal.

Motion: *Motion made by Commissioner Ametrano, seconded by Commissioner Dostert to approve the withdrawal of IA 2005-02.*

Vote: In favor: *Chairman Cole, Commissioners Ametrano, and Dostert*
Opposed: *None*
Abstained: *None*

8. Police Personnel Comments

None

Motion: *Motion made by Chairman Cole, seconded by Commissioner Ametrano to go into Executive Session for the purpose of discussing contract negotiations procedures 6:45 P.M.*

Vote: In favor: *Chairman Cole, Commissioners Ametrano, and Dostert*
Opposed: *None*
Abstained: *None*

Chief Terribile, Deputy Chief Hutchinson, and the Clerk of the Board left @ 6:45 P.M.

Respectfully submitted,

Anita Catardi
Clerk of the Board

Motion: *Motion made by Commissioner Ametrano, seconded by
Commissioner Dostert to return to Public Session @ 6:55 P.M.*
Vote: In favor: *Chairman Cole, Commissioners Ametrano, and Dostert*
Opposed: *None*
Abstained: *None*

NO MOTIONS MADE, NO VOTES TAKEN

Motion: *Motion made by Commissioner Dostert, seconded by
Commissioner Ametrano to adjourn the meeting @ 6:55 P.M.*
Vote: In favor: *Chairman Cole, Commissioners Ametrano, and Dostert*
Opposed: *None*
Abstained: *None*